BENNINGTON COLLEGE

TO: Barn Faculty and Staff **FR**: Campus Safety

April 30, 2019

As the Barn will be inaccessible until the Fire Marshall confirms that it is safe, Campus Safety will be available to help retrieve items that are critical to your work.

Please <u>fill out this form</u> in order to submit a request for retrieval. When making your request, please be as descriptive and specific as possible and think through all items needed (e.g. laptop *and* charger).

You will be notified as soon as your items are available. All retrievable items will be available for pickup in Cricket Hill Barn.