DRA
DANCERS RESPONDING TO AIDS

Founding Director
Hernando Cortez

Associate Director
Denise Roberts

Producer
Charles Santos

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November 4, 1998

Susan Sgorbati
Green Heron Collaborative Projects
c/o Bennington College
Bennington, VT 05201

Dear Susan,

The ***remember project 98*** is quickly approaching. This letter is to confirm your program notes once again, and to give you a little more information. Again, thank you so much for your generosity and artistry. We are looking forward to another successful year.

You are scheduled for the **3pm - 6pm** time slot. Please remember that there are over 80 companies/artists performing during the 12 hours and unless it is absolutely necessary to make a change at this late date, we hope you can work with the time slot you are currently scheduled in. The performances are very tightly scheduled. The Stage Manager for your time slot will be contacting you regarding your theater call time and other production details.

Additional Information:

- The enclosed Program Notes are being used in the program. ANY ADDITIONAL CHANGES **MUST** BE SUBMITTED BY MONDAY November 13TH, 1999. We going to press soon after.
- The Performer's entrance is through the main doors for Danspace. All others need to enter from the side entrance to get their wrist bands. After they have wrist bands they may use the performer entrance.
- Please designate one person to check in your artists at the performer's table instead of having everyone check-in individually.
- As in past years we ask performers to make a $5 donation. This is by no means mandatory but it is much appreciated.
- Please remind your artists that they can purchase tributes in memory of friends to be read for $10.
- We will have ***remember project 98*** postcards for you as of November 16th. They can be picked up at the DRA office anytime after 16th if you would like to pass them out to friends and supporters of your company.

Again thank you so much for your energy and commitment. Please don't hesitate to give us a call if you have a question.

Sincerely,

Charles Santos Denise Roberts Hernando Cortez

A fundraising program of Broadway Cares/Equity Fights AIDS
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