

April 2, 1936

Mr. A. B. Brander  
Collegiate Cap and Gown Company  
366 Fifth Avenue  
New York, New York

Dear Mr. Brander,

I am returning to you today the gown which you left with Mrs. Lauterer at the College, and also the sample gown which you made up for us.

I now wonder if it would be possible for you to make us up another gown, a hood, and a cap, and to let us know the total cost of them. We have decided on the blue silk material, #114-90, of which I am enclosing a sample. Do you think this material will need to be weighted, and, if so, will that mean an additional charge? How much would it cost to have fifty gowns made according to the measurements of each girl, and for the caps and hoods also? How long would it take to make them up? Would it be possible to have thirty or forty of them before May 1st?

The following are some additions and changes which we have decided on for the gown and hood, and also the measurements according to which we should like to have the sample gown made up. We should like to have the cap made slightly smaller than the one which you sent us before. I am enclosing a sketch which may make some of the following points clearer.

Gown

More fullness in the back of the gown and less on the sides

A neck band of about  $1\frac{1}{2}$ " faced with white pique which shows about  $\frac{3}{8}$ " above the blue neck band

Two additional hooks on the front of the gown

The facing at the opening of the gown should widen as it reaches the bottom

The arm slits should be moved  $1\frac{1}{2}$ " toward the center front and  $1\frac{1}{2}$ " higher

Leave white pique facing off the arm slits

The gown should hang evenly all the way around---the sample gown which you sent us hangs longer on the sides



Mr. A. Brander, 4-2-36, #2

Hood

Regular bachelor's hood made of the blue silk used in the gown

The hood should be lined with a white silk and banded with white velvet

A blue loop--smaller than on regular hoods--in the front and a blue button to match

Measurements for sample gown

From the back of the neck to the ground: 56"

Base of the neck:  $13\frac{1}{4}"$

Top of the neck:  $12\frac{1}{4}"$

If you cannot make up the gown, hood, and cap, I hope that you will let us know immediately.

Sincerely yours,

Marie Brammigan  
Faculty Secretary