

COPY

April 14, 1936

Mr. T. J. Kimball
Ward's
57 Franklin Street
Boston, Massachusetts

Dear Mr. Kimball,

The decision has now been made that we will print our own diplomas on the printing press which the College owns and which is run by students studying that art. We are most appreciative of your attention to the matter and your work in sending us samples and the sketch, which we are returning to you under separate cover. Another year if we should make a different decision, we shall certainly write to you for estimates. However, we are now very much pleased with the result from our own press.

I wish to confirm our conversation over the telephone in which you said that the cost of the leather covers, of which we have a sample, would be \$1.25. The sample and this information is being turned over to the Bennington College Cooperative Store, and you will probably hear from Miss Steven about it. Our intention is to order through the Store a few leather covers for those students who wish to buy them individually. Is my understanding correct as to the price?

Also we wish to have a good quality envelope and a piece of tissue paper for the diplomas to be given out from the office. Can you send me samples of envelopes in a grade of paper which you would suggest to go with Crane's parchment deed? The size of the diploma is $8\frac{1}{2}$ x 6. We shall want 60 envelopes.

Very truly yours,

Helen F. Vaughan