

To: Writing Seminars Students  
From: Priscilla

Date: January 12, 1996

You are all invited to the graduation ceremony and dinner on Sunday. Commencement ceremonies begin at 5:00 p.m. in Martha Hill. A reception and dinner/dance will follow the event in Greenwall, which is just across the hall. A dinner ticket is included with this message. If you do not intend to come to dinner at Greenwall, please let the office know. We hope you will all come to celebrate. Mary Beth will have extra dinner tickets (\$10 each) and chap books (\$5.00) available for sale at dinner Saturday night. We will have them in the office after that.

Please register your overnight guests at the Security Booth. This is a campus rule.

Crossett Library will be open Saturday 8:30am-8:00pm and on Sunday from 4:00-5:00 pm. Graduate theses will be on display in the library through Sunday. The Media Center will be open 11 a.m. - 1 p.m. Saturday and Sunday.

All Students: We need to know what Associate Faculty Seminars you attended. Make a list and include it with your commentary about the residency. As you know from the discussion during Town Meeting, we want your comments on the residency. Tell us what is important to you. Here are topics to get your started: workshops, faculty, room/board, student lectures, panel discussions, publishing module, administration, recreation. Drop them off in the box in the hallway outside the office or put them in my mail box--before you leave.

Entering Students: We want your comments on your experience of being tutored by your student mentor. To what extent did it help your own work and your acclimation to the program? Include your remarks with the residency evaluation.

Continuing Students: If you have not already done so, please drop off your "10-page essay" at the office. We want to make your work available to the Writing Seminars community at large. We will develop a master list of papers that includes author, title and brief description of the work.

Instructor Final Evaluations will be distributed to student mail boxes on Sunday to students who have submitted their correspondence period comments.

All Students:

If your address is incorrect on the list you received before the residency began, please put a note in my mail box advising me of the change/correction. We will send out a corrected list later in the month. Also please give me your e-mail address. Remember to arrange for car pools back to Albany among yourselves. You might use the bulletin board in the post office as a "ride board." We must all check out of the campus houses by 11 a.m. Monday. Contact the office if your ride/flight/train leaves late in the day and you need a place to wait. Check-out procedure: bring your linen and room key to Welling Living Room on Monday morning. Are you leaving before 9 a.m. Monday? Let the office know. Put your key in an envelope (available in box in outside of hallway - do not put your loose key in your pillow case!) Bring bed linens, those two big towels, and your key in the envelope to Welling living room. Please put the key in the box on the coffee table. There is a charge for lost keys (\$10).

The dates for the next residency are:

Arrive:	Thursday, June 13, 1996
Seminars begin:	Friday, June 14.
Seminars end:	Sunday, June 23.
Graduation:	Sunday June 23.
Departure:	Monday, June 24

I will be here should you have any questions. Do call in the "off season" -- it's rather quiet around here after you leave. A parting thought: the average temperature in June is 76 degrees.