

Bennington College
September 12, 1941

In the meeting of Educational Policies Committee on Wednesday, September 10, 1941, the following suggestions were made for the improvement of the new registration week program:

1. Shortening the registration period by one day, having one day only for faculty-freshman group meetings.
2. Clarification for the freshmen of the fact that the first four days of college are for registration and that classes do not begin until Tuesday, so that they will not come earlier than is necessary.
3. Have the E.P.C. take a more vital part in registration week.
 - a. Faculty could refer freshmen to their E.P.C. representative, and explain their function.
 - b. Have E.P.C.-freshman meetings immediately.
4. Have the faculty in their own offices for consultation with the upperclassmen on Monday, instead of having the faculty of each division gathered together.
5. The faculty-freshman coffee hour was successful, but should be held in a larger place.
6. Having assignments posted immediately worked very well, but it was felt that they could be less difficult.

It was felt that the new plan for registration week worked excellently and was successful in helping the freshmen adjust and plan their programs.

The following suggestions were made for the spring pre-registrations:

1. In the spring lists of the students desiring to be in a certain class should be made out, so that the faculty would know who intended to take their classes in the fall.
2. The students should see the faculty in the spring about the fall classes.
3. If students change their programs in the fall, only then should they consult the faculty member concerned.

Respectfully submitted

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