

February 28, 1938

Miss Helen Watkins
238 East 61st Street
New York City

Dear Helen:

The College wishes to buy a set of musical handbells like those we have used at Commencement. I have been in correspondence with the firm in England which Mrs. Shurcliff recommended, and I find that the payment of duty makes them more expensive than they are in this country. There is a firm in Brooklyn which has quoted \$210 for a set of twenty-eight bells tuned on the chromatic scale from E to G. We should prefer to buy them here if the bells are as good as those from England. Mr. Luening suggested that I write to you to see if you would be willing to go out to Brooklyn and see whether their bells are good. He thought it would be wise to take someone else with you to help judge the tone of the bells.

If you would be willing to do this for us, it would be of great assistance. The address is R. H. Mayland's Son, 54 Willoughby Street, Brooklyn, New York.

Do not let this be a burden to you. If you are too busy to take the time, I shall see if I can locate someone else.

With best wishes

Sincerely yours,

Mrs. Helen V. Hutton, Secretary
Committee on Commencement

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