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THE COLLEGE WEEK

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"A VERY MERRY CHRISTMAS AND HAPPY NEW YEAR TO ALL"

Published and distributed every Tuesday to the Pennington College Community.
December 14, 1954

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SCHEDULE OF MEETINGS

Wednesday
December 15

4:00 p.m.
Barn 1

Faculty Meeting

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FROM THE MUSIC DIVISION

Will all students who have borrowed college-owned instruments please return them to Mrs. Holt at Jennings Hall before December 16th.

An instrument can be borrowed for the Non-Resident Term on payment of a \$5.00 rental fee before December 17th.

Wednesday Morning
December 15

9:00 to 12:00 Noon
Jennings Office

Sale of used music at greatly reduced prices - Bach, Beethoven, and Mozart.

REMINDER - Music Seminar, December 14,
4:00 - 6:00
Carriage Barn

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FROM THE STUDENT PERSONNEL OFFICE

SCHEDULE OF DATES FOR REMAINDER OF FALL TERM:

Dec. 14 - Final reports due in Student Personnel Office from instructors.

Dec. 17 - Final reports distributed to counselors early in the morning.

Friday morning classes will meet on schedule but each period will end twenty minutes earlier than usual to

FROM THE STUDENT PERSONNEL OFFICE (Cont'd)

enable students to see their counselors to receive their final reports.

Houses closed and ALL STUDENTS OFF CAMPUS by 4:00 p.m.

Dec. 17 - Christmas vacation begins.

January 3, 1955 - Opening of Non-Resident Term.

March 11 - End of Non-Resident Term.

OPENING OF COLLEGE, SPRING TERM 1954-55

Houses will be open to students at 9:00 a.m., Sunday, March 13, 1955.

Students may not deposit their belongings nor stay in the houses before this hour. No exceptions will be made to this arrangement.

Luncheon and dinner will be served in Commons on March 13 at the week-day hours.

Classes begin Monday, March 14 at 8:30 a.m.

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FROM THE NON-RESIDENT TERM OFFICE

Report forms, and a booklet, will be placed in all mail boxes on Wednesday morning of this week; be sure to take them home with you. If you should need an additional blank, write to the Non-Resident Term Office and one will be mailed to you. Additional copies will be sent to the Switchboard in case you should mislay yours before you leave College. Students will be held responsible for the information contained in the blue booklet.

FROM THE NON-RESIDENT TERM OFFICE (Cont'd)

After you have started on your job, you should fill out this form and send it to the College. If you change jobs during the winter, or move to a different place from the one you have mentioned on your report form, notify the College immediately.

Miss Funnell will have temporary office quarters at 541 Madison Avenue, New York City, during the last week in December and the first week in January. The exact dates and hours will be stated in the blue booklet. Any student whose job plans have changed or who would like some assistance, should come in to that office.

It is suggested that all students take with them the orange booklet called "NRT" (given to freshmen) because it contains information to which you might want to refer during the winter. If you do not have one of these booklets there is a supply of them in the Non-Resident Term Office.

The following jobs are still available:

Ann Arbor, Michigan - Clerical job at the Survey Research Center of the University of Michigan - salary \$40.00 a week.

Weston, Massachusetts - The Cambridge School wants someone to teach basketball on Monday, Tuesday, Wednesday, and Thursday, from 2:15 to 3:15 p.m. Salary - \$5.00 an hour. Please note that this school is located in Weston, Massachusetts, and not Connecticut.

Boston, Massachusetts - The New England Mutual Life Insurance Company. One of our students has already been placed here; however, there is a possibility that they may be able to offer work to a few other students with good typing ability and a desire to work and learn. Salary about \$36.00 a week.

New York City - There is a part-time receptionist job for a junior or senior. The hours are 2:00 to 4:00 p.m., 5 days a week. The pay is \$1.25 an hour. Ability to type would be helpful.

New York City - Farrar, Straus and Young, offer three apprenticeships to students with an interest in the publishing field. They will pay a nominal wage to cover carfare and lunch.

PLEASE CLEAR THROUGH THE NON-RESIDENT TERM OFFICE ON THESE JOBS.

Apartment in New York City -

Jane Schneiderman and Ann Sommer have room for one or two more girls in their apartment. If interested, get in touch with either one of these students immediately.

Apartment in Boston - Martha Haskell has room for one girl in her Boston apartment during the NRT. If interested, put a note in her box or write to her at 361 Beacon Street, Boston.

Babysitting Wanted During NRT -

Judy Levine will be on campus from time to time during the NRT. She would like to be called for babysitting jobs. She can be reached by calling the Switchboard or the Guest Suite.

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FROM THE LIBRARY

LIBRARY BOOKS ARE DUE NOT LATER THAN THURSDAY, DECEMBER 16.

Students who wish cards of introduction for the Reference Department of the New York Public Library are reminded that these cards must be secured now.

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FROM THE CASHIER'S OFFICE

All bills must be paid and all keys returned before you leave College.

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FROM THE SWITCHBOARD

Beginning Monday, December 13, all Telephone and Telegraph service will be on a cash basis. All Switchboard bills must be PAID IN FULL before you leave College for the Non-Resident Term.

All students, including local students, drama students and married students living off campus, must sign themselves out before leaving College for the Non-Resident term. Each student must sign out in person and no sign-out slip will be accepted that has been made out for one student by another. It is important that the addresses be clearly written so that mistakes will not be made in forwarding mail.

During the Non-Resident Term the Switchboard will be staffed from 7:00 a.m. until 10:30 p.m. seven days a week. Between 10:30 p.m. and 7:00 a.m. the Night Policeman will take all incoming calls and emergency calls can be placed through him by dialing "Operator."

All faculty and staff members who will be living on campus this winter and who will have non-restricted telephones are reminded that all long distance calls and telegrams should be placed through the Switchboard or reported to the Switchboard as soon as possible after the completion of the call. A complete record of all long distance calls and telegrams is kept at the Switchboard and we are asking for the cooperation of the Community in keeping this record accurate and complete.

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FROM THE POSTOFFICE

First class mail can be forwarded without additional postage and all first class mail received at the College during the Non-Resident Term will be forwarded to the addresses on the sign-out slips.

Second, third and fourth class mail cannot be forwarded without additional postage. Packages will be re-addressed and sent express collect unless other arrangements are made. (Express collect packages are slow and expensive). Small pieces of second class mail will be held, and put in mail boxes when College reopens in March. Large pieces of second class mail such as magazines, newspapers, etc., will be destroyed unless a deposit of cash, adequate

to cover postage for the pieces you wish forwarded, is left at Switchboard.

Forms will be placed in all mail boxes on Thursday, December 9, and if you wish your second class mail forwarded, please fill out the form and return it to Switchboard with an adequate amount of cash to cover forwarding charges.

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NOTICE

SENIOR MEETING - for all December, 1954 and June, 1955, candidates for graduation - Thursday, December 16, at 1:30 p.m. in Barn 1.

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FROM THE DINING HALLS AND RESIDENCE DEPARTMENT

THE LAST OFFICIAL MEAL WILL BE LUNCHEON ON FRIDAY, DECEMBER 17th.

The Dining Halls will be closed after lunch on Friday, December 17th, until SUNDAY, MARCH 13, 1955.

To: Student Waitresses

Students who intend to work in the Dining Halls next semester must notify Mrs. Wilson BEFORE THEY LEAVE COLLEGE. Waitresses are expected to report for "waiting-on" SUNDAY, MARCH 13th, which is the first day the students return.

Students should make plans to leave the College Campus by 4:00 p.m. on FRIDAY, DECEMBER 17th. At that time all student houses and student rooms will be closed and locked for the Non-Resident Term.

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FROM THE SUPERINTENDENT'S OFFICEBicycle Storage

Bingham Basement will be open for the storage of bicycles on Tuesday, Wednesday and Thursday of this week from 2 to 2:30.

FROM THE HEALTH SERVICE

On Monday, December 13, all medications sold from the dispensary will be on a cash basis.

All members of the community are reminded to return all borrowed articles to the Health Service. Such articles as canes, crutches, thermometers, ace bandages, hot water bottles, etc. Also, if you have any empty medicine bottles, please bring them in!

If you have any medicines in the refrigerator in the Health Service please pick them up before leaving College.

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FROM THE COOPERATIVE STORE

Tuesday

December 14

RUMMAGE SALE

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NOTICE

Booth House apartment will be available for a sublet during NRT. Any interested student or faculty member should contact Molly Lynn.

Also, Molly Lynn wants to find someone to board Pascal and, possibly Paleface, too, from December 17 through March 12.

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