

November 24, 1953

Betty Parsons Gallery
15 East 57th Street
New York 22, N. Y.

Attention: Mrs. Parsons

Stamos exhibit

My dear Mrs. Parsons:

I called your gallery this morning concerning the Stamos exhibit, and this letter is just a confirmation.

As I explained over the telephone, our driver is taking a station wagon and it will therefore be necessary that the twelve pictures we have asked for be not too large. I understand that you have some sort of floating policy which will insure the pictures while in transit and that you will give the driver an invoice so we will know how much insurance will be necessary to cover them while here. Am I correct in saying that the insurance should be one third of the invoice price? Please put a notation on the invoice so I will be sure to ask for adequate coverage from our insurance company.

Thank you for your biography of Mr. Stamos. I have written him as per copy enclosed.

The College driver will pick up the pictures Friday morning, November 27.

Very truly yours

Isabel Sherwood

Isabel Sherwood
Faculty Secretary

Enc.