

Memorandum

August 19, 1940

To Mrs. Leigh  
From Mr. Leigh

Bennington College Committee for War Children

Program: temporary care on campus of 150 children - August 19 to September 4 and December 26 to February 22.  
Temporary care in quarters to be found, 25 or more, September 4 to December 26.

A. Preliminary Organization

- 1) Arrangements for meeting at port of arrival.
  - How notified of arrival
  - How locate children? Does U. S. Committee have rep's there?
  - How arrange for passports and visas/clearing?
  - If in Montreal, what about passports of people from College who go to meet them?
- 2) Transportation to College from Montreal, New York, or Boston
  - Private cars and buses volunteered with drivers
- 3) Care at College
  - Miss Foreman and provision of rooms, beds, bedding, food, special menus, etc. Volunteer student waitresses to cut expense. Volunteers to take charge of supervising play & other activities, one for each five or six children.
  - Medical - infirmary - nursing service to take care of the group. Volunteers need free room and board while at College.
- 4) Recruiting of Volunteers
  - Carolyn Clement's list
  - 1. Autos and drivers 5 to 25
  - 2. Volunteer waitresses
  - 3. Volunteer child care and play supervisors

B. Information

- 1) from U. S. Committee as to likelihood of College being used as reception agency in next few weeks. I have written to ask about this.
- 2) from Yale and Swarthmore as to their experience and difficulties in receiving and temporary care of children.
- 3) Persis Holden as to latest developments.

C. Supplementary

- 1) As to possible aid to Vt. Children's Aid Society in later home supervision of children.
- 2) Offer of hotel or homes for temporary care children or students during period College is operating.

D. Consider Foster Parents' Plan for War Children Inc. (Letter enclosed)

E. Planning by College Committee

F. Mrs. Leigh - Mrs. Jones - Mrs. Brockway @ Mrs. Chassell - Mrs. Park -  
Mrs. Leslie - Helen Eaton - Carolyn Clement

G. Local Committee started. What is holding it up?

Canvas and registration of College home sponsors