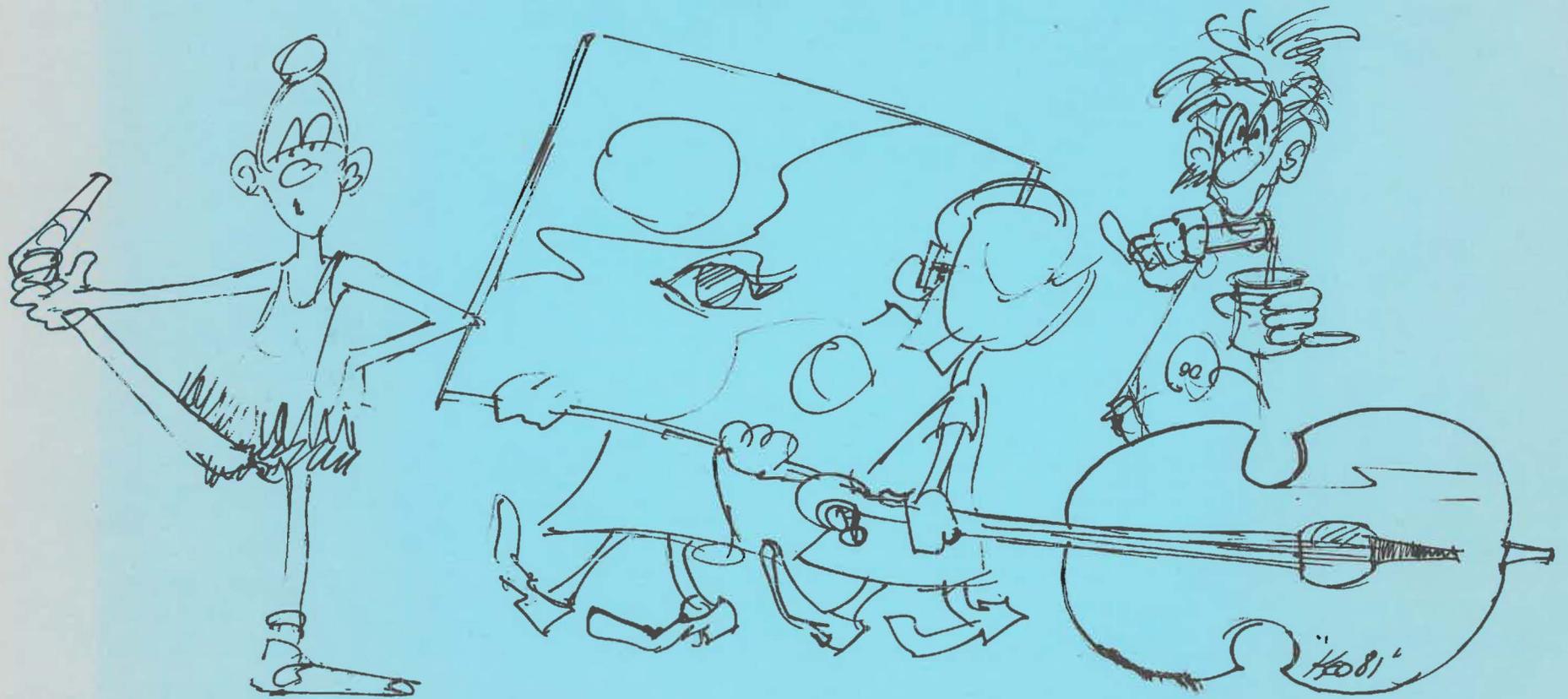


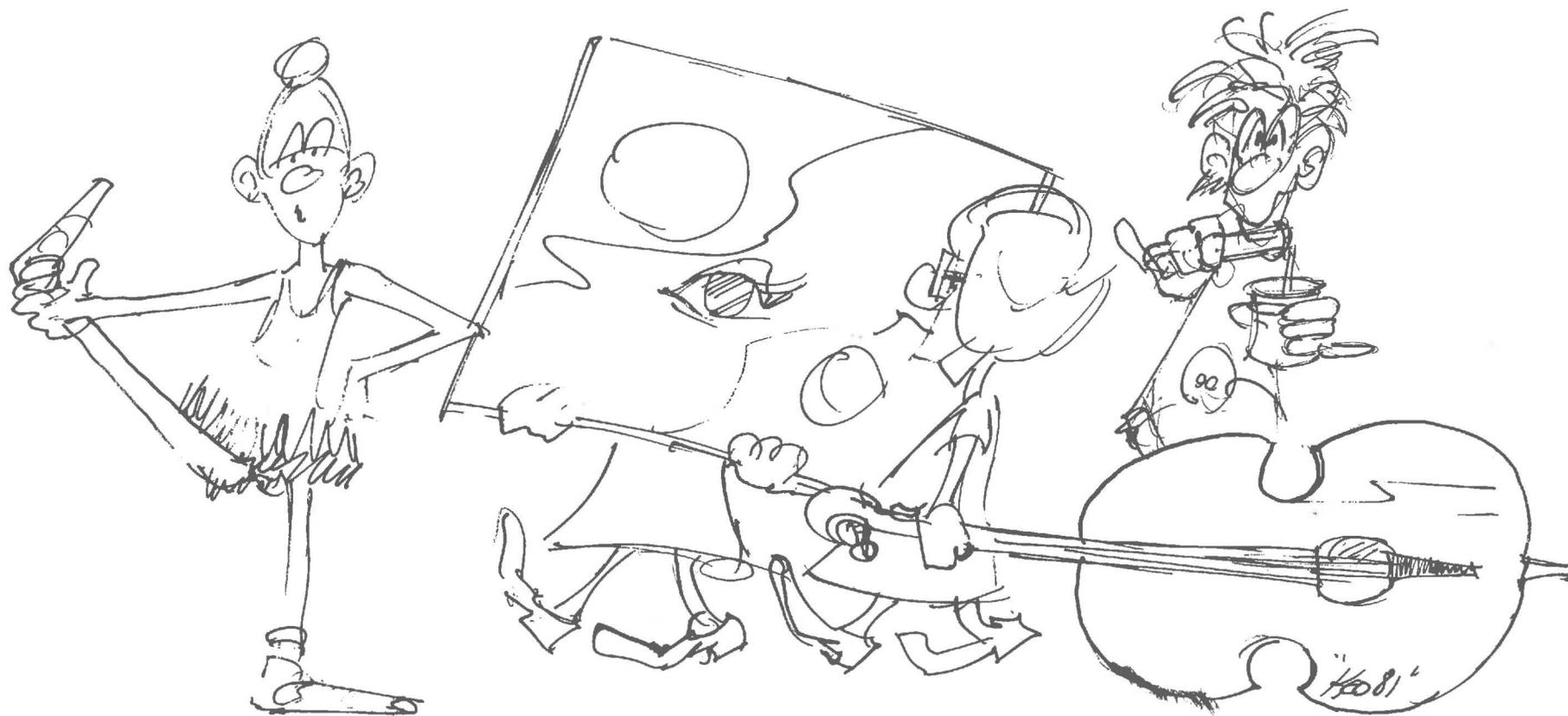
# BENNINGTON COLLEGE



# STUDENT HANDBOOK



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The Bennington College Student Handbook is published by the Office of Student Affairs, Bennington College, Bennington, Vermont, 05201. September, 1981.

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THE AIMS OF BENNINGTON COLLEGE - 1932

1. That education is a process continuing through life and persists most effectively throughout the important years of adulthood when one has acquired the habit of educating oneself;
2. That a principal aim of the College should be to accustom its students to the habit of engaging voluntarily in learning rather than of submitting involuntarily at certain periods to formal instruction;
3. That such educational self-dependence can be developed most effectively if the student works at tasks which have meaning, significance, or interest to her;
4. That continuing education, self-initiated, is likely to take place most surely where the student has attained expertness, or a sense of mastery, in some few fields of enduring interest or use rather than acquiring smatterings in a great many fields;
5. That external disciplines such as compulsory class attendance, competitive and publicly awarded grades and prizes, periodic written examinations on formalized blocks of knowledge, and numerical accumulation of credits to earn degrees interfere seriously with real incentives and internal disciplines related to the student's own developing purposes and interests;
6. That direct experiences -- planning, organizing, manipulating, constructing, and investigating -- in cooperation with book learning and the acquisition of knowledge are valuable means for developing permanent interests pursued without the necessity of external compulsion;
7. That tools of learning, such as statistics and the use of English, to have meaning as well as to be most economically mastered, should as far as possible be connected immediately or in the process of learning with the ends or uses for which they are instruments rather than acquired wholesale as separate disciplines related but vaguely to a possible distant use;
8. That there is a wide variation between persons and in the same person at different times as to the subjects or problems which, having meaning, will consequently engage the person in active learning which leads to understanding; that, therefore, programs of the College should at all points allow for individual variation;
9. That intellectual development cannot and should not be isolated from the development of the whole personality, and that as far as possible the general College arrangements, especially individual guidance, should give proper weight to physical, emotional, moral, and aesthetic as well as to intellectual factors in personal growth;
10. That the College, jointly with other educational agencies, should accept responsibility for cultivating in its students by all available means attitudes of social responsibility, cooperation, and participation, rather than aloofness; that it should promote a sympathetic but objective and realistic understanding of the world of our own day as well as a sense of perspective derived from an understanding of the past; an attitude of suspended judgment towards the strange and the new, and tolerance towards persons and customs alien to the student's own experience.

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Bennington regards education as a sensual and ethical, no less than an intellectual, process. It seeks to liberate and nurture the individual, the creative intelligence, and the ethical and aesthetic sensibility of its students, to the end that their richly varied natural endowments will be directed toward self-fulfillment and towards constructive social purposes. We believe that these educational goals are best served by demanding of our students active participation in the planning of their own programs, and in the regulation of their own lives on campus. Student freedom is not the absence of restraint, however; it is rather the fullest possible substitution of habits of self-restraint for restraint imposed by others. The exercise of student freedom is the very condition of a meaningful education, and an essential aspect of the nature of free citizens, dedicated to civilized values and capable of creative and constructive membership in modern society.

# GENERAL INFORMATION

## ACADEMIC ORIENTATION

### ACADEMIC PROGRAM

The academic program of Bennington permits students to design their own programs with the advice and assistance of the faculty counselor. It is important that the student is able to explain course choices to the faculty and the Dean of Studies. There are few requirements and many options and guidelines to help you make optimum use of the faculty and facilities.

### COUNSELING ASSIGNMENT

Each student is assigned a faculty counselor who is ready and willing to assist and guide you through your Bennington education and to serve as your personal consultant in program planning and any other problems which may arise. Course selection and the formulation of your Tentative or Confirmation of Plans should be approved by your counselor. It is your responsibility to keep your counselor informed of your academic program, the nature of the course work you have undertaken and any related issues which may arise. If, for any reason, you desire to change your faculty counselor, you should request reassignment through the Dean of Studies Office.

### UNIVERSAL COUNSELING HOUR

Wednesday afternoon between 2 and 3 p.m. has been designated by the Dean's Office as universal counseling hour. No classes are scheduled during this time and faculty members will be accessible in their offices. Additional counseling time is arranged at the convenience of the faculty member and the student.

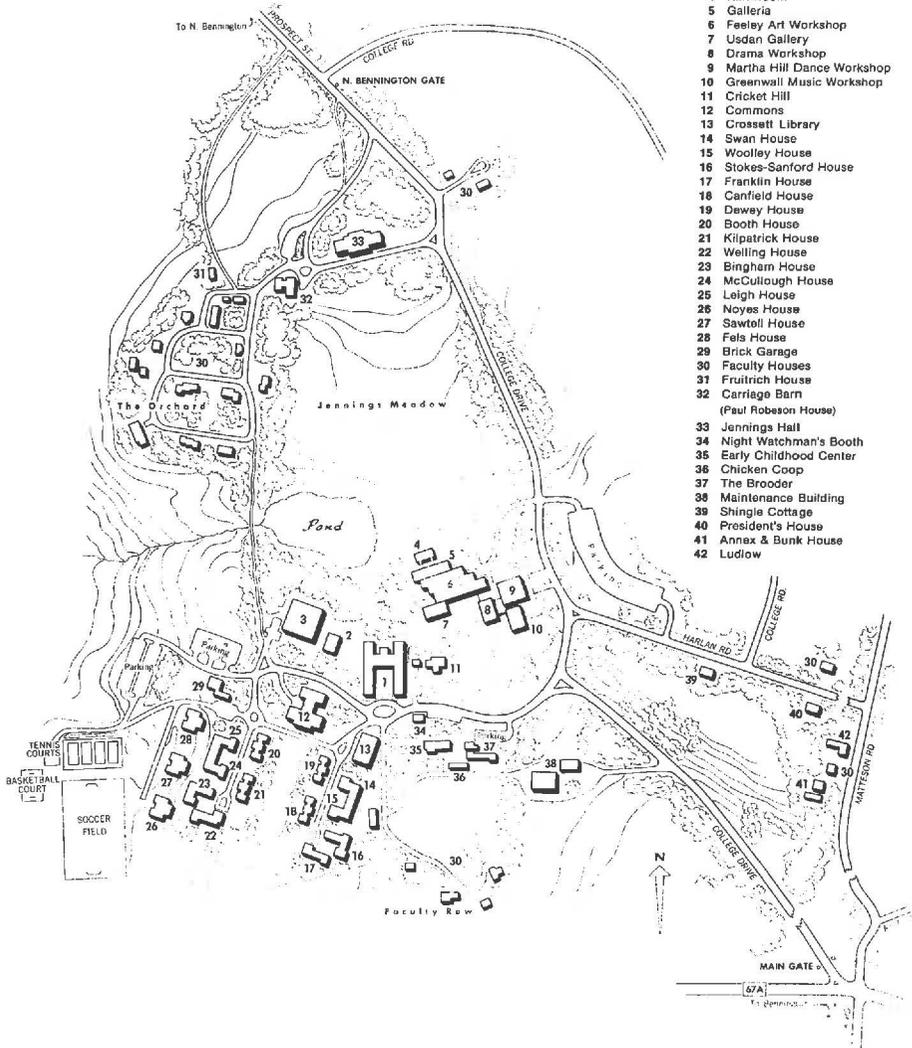
### PROGRAM PLANNING

When planning course programs students are encouraged to formulate tentative choices to discuss with the faculty counselor before registration begins. The first two years are used to explore the offerings in a variety of divisions, while maintaining a continuity of interest leading to a choice of a major. The normal expectation for first year students includes work in four divisions. An unbalanced or too specialized program can work to the student's later disadvantage. Program difficulties which cannot be resolved between the student and the counselor should be brought to the attention of the Dean of Studies.

### REGISTRATION FOR NEW STUDENTS

The first step in the registration process is for the student to meet with his/her counselor. Together they will complete a program card and select a

- 1 The Barn
- 2 Tishman Lecture Hall
- 3 Dickinson Science Building
- 4 Kiln Room
- 5 Galleria
- 6 Feeley Art Workshop
- 7 Usdan Gallery
- 8 Drama Workshop
- 9 Martha Hill Dance Workshop
- 10 Greenwall Music Workshop
- 11 Cricket Hill
- 12 Commons
- 13 Crosssett Library
- 14 Swan House
- 15 Woolley House
- 16 Stokes-Sanford House
- 17 Franklin House
- 18 Canfield House
- 19 Dewey House
- 20 Booth House
- 21 Kilpatrick House
- 22 Welling House
- 23 Bingham House
- 24 McCullough House
- 25 Leigh House
- 26 Noyes House
- 27 Sawtell House
- 28 Fels House
- 29 Brick Garage
- 30 Faculty Houses
- 31 Fruitrich House
- 32 Carriage Barn (Paul Robeson House)
- 33 Jennings Hall
- 34 Night Watchman's Booth
- 35 Early Childhood Center
- 36 Chicken Coop
- 37 The Brooder
- 38 Maintenance Building
- 39 Shingle Cottage
- 40 President's House
- 41 Annex & Bunk House
- 42 Ludlow



few alternate choices in case some courses are filled. The counselor will provide the student with individual class cards. On registration day, the students take each class card to the instructor of the class and has it signed thereby admitting the student to that particular class. Completed cards are turned in to the Dean of Studies Office. A master list of instructors' offices can be located outside the Dean's office in the Barn.

NON-ACADEMIC ORIENTATION

STUDENT HOUSES

There are fifteen on-campus houses, each with a distinct social environment. Approximately 30 students live in each house; every house has a living room and kitchen. There are also five college-owned off-campus houses located in and around the village of North Bennington.

Freshmen and most sophomores live in double rooms, while juniors and seniors all have singles. Any change or exchange of rooms must be cleared through the Housing Office in the Barn which assigns on- and off-campus rooms. Each term a certain number of students may also live off-off campus in independent housing by participating in a lottery.

HOUSE CHAIRPERSONS

Each house elects a House Chairperson for the school year who is in charge of maintaining house rules, arbitrating disagreements, and acting as a liaison with the administration. Any problems or concerns should be brought to the attention of the House Chairperson.

POST OFFICE

COMMONS, FIRST FLOOR, WEST END

Each student and faculty member has a mailbox in Commons. Messages to administrators may be given to the postmistress who will forward them in the daily inter-campus mail. The post office is a federal post office substation and sells stamps, postal cards, money orders, parcel post and so forth. The post office is open Monday-Friday from 8 a.m. to 4:45 p.m., Saturdays from 8 a.m. to 12 noon. The incoming and outgoing mail schedules are as follows:

<u>Mail Schedule</u>	<u>Incoming</u>	<u>Outgoing</u>
Monday-Friday	11:30 a.m. 7:00 p.m.	4:45 p.m.
Saturday	11:30 a.m.	12:00 noon
Sunday & Holidays	none	none

SWITCHBOARD

The Switchboard will receive incoming calls for students until 10 p.m. each evening. Incoming collect calls for students will not be accepted by Switchboard. From 10 p.m. until 8 a.m. Security will answer incoming calls. However, no calls will be transferred to the houses.

Campus calls may be dialed directly through the inter-campus phone system which connects all on-campus houses, offices and buildings. A directory is published each term listing student, faculty and administrators' extensions.

Off campus telephone calls, including toll and collect calls made by students, must be made on pay telephones. Pay telephones are located on the first floor of all student houses, Commons, the Barn, VAPA, Dickinson, Jennings and outside the Security Booth. No collect calls are accepted on a pay phone. Any student expecting to use a Bell Telephone credit card must register it at Switchboard.

KEYS

Keys to student rooms and art studios can be obtained at the Key Office in Commons upon payment of a \$5.00 deposit. The Key Office is open Monday through Friday from 7 a.m. to 3 p.m.

LINEN SERVICE, LAUNDRY, DRY CLEANING

There is a linen rental service which will supply fresh linen weekly. There are automatic washers and dryers in the Commons for student use at a nominal charge. Local dry cleaning companies can be found in the Town of Bennington.

ID CARDS

Your ID card is the official College identification, library and meal card and must be carried at all times. Loss of the card should be reported immediately to the Office of Student Affairs. Replacement charge: \$5.00. The card is not transferable. Lending is a serious violation and subjects both parties to a fine of \$25.00 each.

New and re-entering students should get their ID cards in Commons Lounge during the first days of each term. Returning students must present their ID cards for updated stamping. Replacement cards may be acquired from the Housing Office on Mondays from 1 p.m. to 2 p.m.

FINANCIAL AID

The Financial Aid Office in the Barn is available to assist students who are having difficulty with the processing of student loans. The office also allocates College Work Study funds, collects and processes CWS contracts and timesheets, and will determine the number of hours a CWS student may work.

STUDENT EMPLOYMENT

All on- and off-campus job listings are available in the Placement Office in the Barn. Jobs are rapidly filled, so apply early.

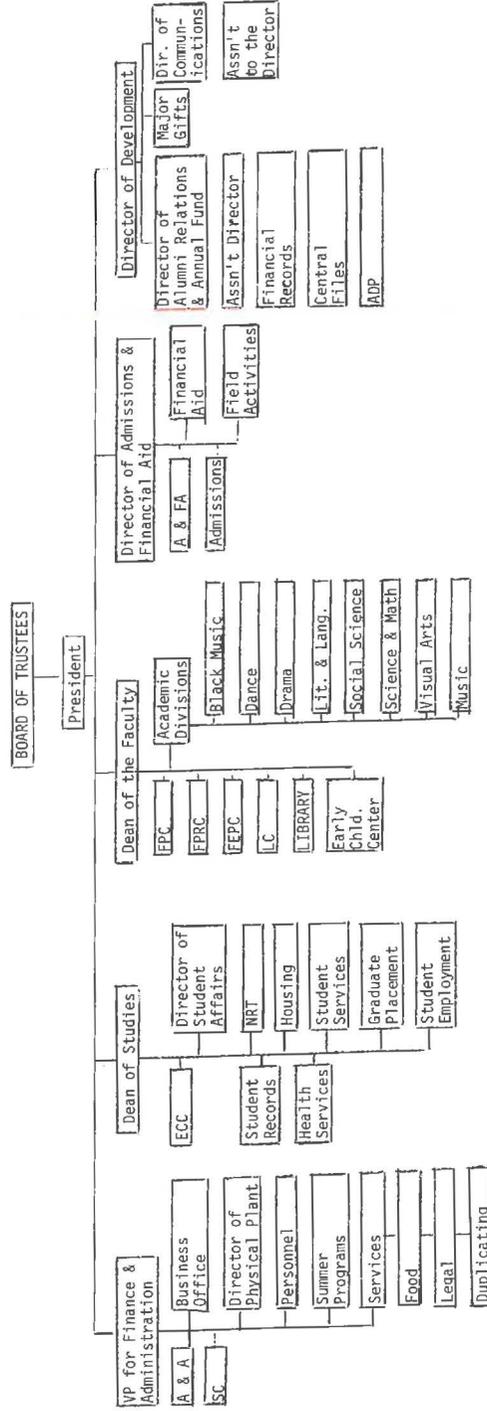
# FRUITCOURTS ENGINEERING COLLEGE



Everyone in this small, open community is encouraged, urged and expected to participate in the issues that arise and the decisions that have to be reached. Whether or not a student becomes directly involved with the student government or the administration, participation of some kind is inevitable in a community which is truly self-governing.

As is the case for most self governing bodies, it has been found that a basic structure is necessary to provide an effective means of communication, discussion, debate and resolution. Bennington's structure is somewhat unique as it is based on the expectation that common responsibilities will be shared by all members of the community: students, faculty and administration.

## BENNINGTON COLLEGE FUNCTIONAL ORGANIZATION



Committee Code: A & A Art & Architecture Com.  
 SC Safety Committee  
 ECC Educational Counseling Com.  
 FPC Faculty Personnel Com.  
 FEPC Faculty Educational Policies Com.  
 FPRC Faculty Personnel Review Com.  
 LC Library Committee  
 A & FA Admissions & Financial Aid Com.  
 NRT Non Resident Term Committee

#### THE PRESIDENT'S OFFICE

The President is responsible to the Board of Trustees for College policy and administration. He is an ex-officio member of many College-wide faculty committees and chairs the monthly faculty meeting. In addition to formulating policy, the President mediates internal problems and keeps the College running as smoothly as possible toward the realization of its aims and ideals. To the world outside Bennington, the President maintains and promotes the College's image while raising funds and attracting applicants for Admissions. The President of Bennington has traditionally been an academic and teaches one course a term as well as counseling several students.

#### BOARD OF TRUSTEES

The Trustees meet four times each year, in October, April, and June at the College and in January in New York. The Standing Committees of the Board are: Executive Committee, Committee on Academic Affairs and Admissions and Financial Aid, Alumni Relations, Budget and Finance, Development, Facilities and Planning, Nominations and Community Life.

#### SPECIAL STUDENT TRUSTEES

Each year the Board of Trustees selects two students from the graduating class to serve on the Board for two years. Nominations for special trustee selection may be made by any member of the community.

#### ELECTION AND APPOINTMENT OF DEANS

The selection of the Deans is recommended to the Board of Trustees by the President from a slate of candidates elected by the faculty. Appointments are for three-year terms; reappointments are permissible.

#### THE DEAN OF STUDIES

The Dean of Studies is responsible to the President for the formulation of policy in all matters relating to student study including publication of the curriculum, establishment and operation of the Educational Counseling Committee panels, the academic calendar, the scheduling of courses, assignment of academic space, student counseling and advising, registration for courses, student records and transcripts. The Dean is also responsible for the Office of Student Affairs, Health Service and Psychological Counseling.

#### THE REGISTRAR

The permanent academic records of all students are kept in the Registrar's Office in the Dean of Studies suite. All registration cards and changes of program should be submitted to the Registrar. The Registrar is also a notary public.

#### THE EDUCATIONAL COUNSELING COMMITTEE

The ECC is composed of ten members of the faculty, one from each division (except Literature and Languages and Social Science which have two), appointed by the Dean of Faculty, with the Dean of Studies serving as ex-officio member and chairman.

The ECC: a) recommends to the faculty standards of academic performance; b) advises the Dean of Studies concerning application of such standards; c) advises any student on her/his academic performance and plans; d) sanctions individual variations of the College's requirements; e) recommends the award of degrees upon the satisfactory completion of the College's requirements. Separate panels consisting of two members of the ECC and the student's counselor meet to review individual student programs or performance.

The Dean of Studies undertakes the task of periodic review of each student's performance in order to assure that it meets the College's standards of excellence. In cases where there is doubt that these standards are being met, the Dean will bring them to an ECC panel for review and decision. He is responsible for communicating all panel decision to students and/or parents.

#### THE OFFICE OF STUDENT AFFAIRS

The Director of Student Affairs is responsible to the Dean of Studies for all non-academic student activities including Student Services and Student Placement. The Office also provides emergency 24-hour coverage for students.

#### STUDENT SERVICES OFFICE

The Student Services Office exists to serve the needs of the students and to facilitate all non-academic plans. The office covers such areas as housing, athletics, student problems, non-academic space, Student Handbook, orientation, international students, housekeeping, etc. It serves as the administrative liaison between students and all other administrative offices.

Student Services works closely with House Chairpersons, Student Council, and the Community Life Committee. The office acts as an ombudsman for students: unsnarling tangles, avoiding red tape, and assisting with problem-solving. The office publishes STUDENT NEWS throughout each term and serves as an information center for students with questions.

#### INTERNATIONAL STUDENTS

All documentation for international students, including the I-20, I-20B, 538, etc. are prepared by the Student Services Office. The Associate Director of Student Affairs, in charge of the daily operations of Student Services, serves as the College's official foreign student advisor.

#### HOUSING

The Coordinator of Housing is responsible for the assignment of student rooms, preparation of the house lottery each Spring, assistance in solving interpersonal conflicts of student residents, and as the administrative coordinator with the student Housing Committee. All questions and problems regarding room assignments should be brought to the attention of the Housing Coordinator.

VICE PRESIDENT OF ADMINISTRATION AND FINANCE

The Vice President of Administration and Finance is responsible to the President for the operations of the Business Office, Duplicating, Food Service, Maintenance, the Post Office, Security, Summer Programs and Rentals, and Switchboard. Any problems or concerns related to these departments should be directed to the Vice President's office.

BUSINESS OFFICE

The Business Office prepares student bills and collects payment of same; maintains the College budget and payroll and cashes personal checks in the Cashier's Office. All questions regarding tuition and room/board payments, medical insurance, and student payroll checks should be addressed to the Business Office.

DUPLICATING

The Duplicating Room houses Xerox, mimeograph, ditto and offset machines, as well as a paper-folding machine. Hours during the terms are: Monday through Friday, 8:30 - 5:00 p.m.

FOOD SERVICE

The six informal dining rooms are maintained by Sellers Food Service Management of New England who plan and prepare all menus. Meals are served cafeteria style and, in addition to the regular fare, Sellers provides a vegetarian program and salad bar. The New Dining Room has modules near the west windows which may be reserved for meetings during the dining hours by consulting the Director of the Food Service or his assistant.

DINING HOURS

Monday - Friday	breakfast	8:00 - 9:00 a.m.
	continental breakfast	9:00 - 9:30 a.m.
	lunch	12:00 - 1:30 p.m.
	dinner	5:00 - 6:30 p.m.
Saturday & Sunday	continental breakfast	10:00 - 10:30 a.m.
	full brunch	10:30 - 12:00 p.m.
	continental	12:00 - 12:30 p.m.
	Saturday dinner	4:30 - 5:30 p.m.
Sunday	dinner	4:15 - 5:45 p.m.

MAINTENANCE

EAST SIDE OF CAMPUS, SOUTHEAST OF LIBRARY

The Maintenance Staff is responsible for keeping all buildings and grounds in good condition. The Maintenance Plant houses a plumbing shop, an electrical shop, a carpentry shop, a paint shop, the grounds department, and four large boilers which keep the buildings warm and supplied with hot water. The cleaning of student houses and other public rooms is the responsibility of the Head Housekeeper.

Motor vehicles are registered at the Maintenance Office and students may lock up their motorcycles, mopeds, and bicycles at the Maintenance Plant. Items for shipment by UPS and Greyhound may be brought to the Maintenance Plant, which is open Monday through Friday from 7 a.m. to 3 p.m.

CAMPUS SECURITY

SECURITY BOOTH

The function of the Bennington College Security force is to maintain the personal safety of community members and to protect the campus property. It is the responsibility of Security to enforce all campus rules and regulations prescribed by the Safety Committee and the Administration.

In the event of any emergency or any potentially hazardous situation, it is imperative to notify Security immediately. Dial operator or 235.

RENTALS AND PROGRAMS

The coordinator of rentals and programs is in charge of the use of space during the summer and the development of summer programs. This office is also responsible for the rental of College space by outside groups for evening and weekend classes and events.

COMMITTEES

Art and Architecture Committee advises the Trustees and the President on all matters relating to College architecture, architects, general maintenance, the design and siting of buildings, and the landscaping of College property. Seven members of the faculty, including the chairman, serve for indefinite terms. The Vice President of Administration and Finance, the Director of the Physical Plant, and the Associate Director of Student Affairs meet with the committee as ex-officio members.

Safety Committee is composed of the Vice President of Administration and Finance, the Director of the Physical Plant, the Chief of Security, two members of the faculty and two students elected by Student Council. The Committee is responsible for establishing rules and policies to assure the health and safety of the community.

DIRECTOR OF DEVELOPMENT

The Director of Development is responsible to the President for fund raising (annual, capital, and planned giving), publications, public relations, many special events on and off campus, alumni and parent associations, and staff support to the Trustee Development and Nominating Committees. Any student interests related to these areas should be directed to the Director.

ALUMNI RELATIONS AND ANNUAL FUND OFFICE

The Alumni Relations and Annual Fund Office is responsible for staff support to the Alumni Association and the Parents Association. First among these activities is the annual fund. Through the fund alumni, parents of present students and of alumni, and friends of the College are solicited annually for support of the College's operating budget. Events sponsored by the Office include alumni council meetings three times a year, Parents Weekend in the Fall, Reunion in the Spring, and Commencement. The student telethon in March and regional telethons throughout the year are coordinated here.

DEVELOPMENT OFFICE

The Development Office directs its attention to the recapitalization of the College through implementation of a Trustee endorsed five point plan focusing on the solicitation of major gifts from individuals, foundations, and corporations.

PUBLICATIONS OFFICE

The Publications Office is responsible for producing College Week, a weekly community bulletin board of notices and events; the bimonthly Quadrille for alumni and friends of the College; the annual College catalogue; and various other descriptive brochures, posters and flyers. The office helps with the production of other printed materials for College purposes, depending on the nature of the materials. Information about area printers and designers is available through the Publications Office.

The Publications Director is also the campus photographer of record, is caretaker of the institution's photo archives, and upon request, will arrange to have taken photographs for publicity or archival purposes.

The office also handles media and public-relations matters for the College. All news releases are to be approved by this office before being forwarded to newspapers, tv and radio stations, and other media outlets.

DIRECTOR OF ADMISSIONS

The Director of Admissions is responsible to the President for the formulation of policy as well as its administration in all matters relating to college admissions and financial aid.

ADMISSIONS OFFICE

The Admissions Office is charged with the responsibility of recruiting and enrolling about 250 new students each year - 220 in the Fall and 30 in the Spring. Of the 250, about 200 are new freshmen. Just under one-half of new students come from the northeastern United States; 10% from international schools. The remainder come from a wide area within the United States (last year, new students came from 45 of the 50 states).

Because personal contact and involvement with students is crucial to the admissions program at Bennington, the five member staff spends time - especially in October and November - interviewing candidates and visiting select high schools around the country.

The Personal Statement is central to the Bennington application for admission. This statement, coupled with the required interviews, Parent Statement, transcripts and recommendations give the Admissions Committee the information it needs to evaluate candidates for admission.

Students who have been enrolled at least one term recommend other candidates, conduct tours for prospective students and their families, and participate actively in the interview process. Student workers in Admissions participate in the selection process which assures that future students are appropriate for Bennington.

FINANCIAL AID

Every student who receives financial aid has a budget which includes the College's comprehensive fee, personal, test and travel expenses. The budget is met in a variety of ways: through a family contribution, state and federal scholarships, outside scholarships, College grants, recommended loans and employment. It can be difficult to understand how these components interrelate; also, for students who are eligible for College Work Study and apply for those jobs and funding for the Non-Resident Term

and summer, revisions in financial aid can be hard to comprehend. However, the aim of the Financial Aid staff is to make its policies and procedures as clear as possible -- just ask.

Students should also be alert to the close coordination between the Financial Aid Office and the Business Office. The Financial Aid Office makes determinations in consultation with the student, but the Business Office handles the actual disbursement of monies.

If a student did not receive financial aid upon entering Bennington, she/he should be aware of a cardinal rule governing aid in succeeding years: unless the student's family can demonstrate a radical change in family circumstances (i.e. parents' working status), chances of receiving aid are minimal. However, the Financial Aid Office processes Guaranteed Student Loans for all students, regardless of whether or not they are receiving other forms of financial aid. The office can often be helpful in locating a lender if a student has difficulty locating a bank in her/his home town.

COMMITTEES:

Admissions and Financial Aid consults with and advises the Director of Admissions and Financial Aid on all matters of policy and individual questions regarding the admission of new students to the College. The committee develops financial aid policy, makes specific grant recommendations, handles appeals and reports to the faculty on problems and procedures relating to financial aid. Faculty appointments are for three-year terms. Seven faculty members serve on the committee, and the Associate Director of Admissions and the Assistant to the Dean of Studies are ex officio members. It is chaired by the Director of Admissions and Financial Aid.

# ACADEMIC POLICIES & PROCEDURES

-20-

## GENERAL

### REGISTRATION FOR RETURNING STUDENTS

After a student has been at Bennington for one term, the student must pre-register for courses. To sign up for classes, the student picks up a program card from the Registrar of the College. On this card, the student lists all the classes she/he intends to take the following term, which have been discussed with the counselor whose signature also appears on the card. A student obtains individual class cards from the Dean of Studies Office, which the instructor of the class signs, thereby admitting the student to that particular class. All these cards are due in the Dean of Studies Office two weeks after the registration period. Inaccurate or missing cards can seriously jeopardize gaining credit for classes attended.

### COUNSELING

Academic counseling is considered an integral part of a Bennington education. Each student meets regularly, often weekly, with a faculty member to discuss courses, future academic plans, issues concerning the Non-Resident Term, everyday problems, difficulties with a particular paper or project - in short, anything of interest or importance to the student. The counselor provides information about college policy as well as personal advice about academic planning. The faculty member supervising the senior thesis or project serves as the student's counselor. Changes in counselor assignments during the term, as well as assistance in finding the right counselor, are obtained through the Dean of Studies.

### CLASSES

#### CLASS ATTENDANCE

Class attendance constitutes part of the expectations for the successful completion of course work. In the event that you must miss a class, your instructor should be notified. If you are detained away from campus, notify the Student Affairs Office or the Dean of Studies Office who will explain the absence to your instructors and your counselor. If you are admitted to the Infirmary, the Health Service will notify your counselor.

When in the judgment of the instructor, frequent absences make it impossible for the student to meet the expectations of the course, the student will be asked to drop the course and/or accept the consequent failure. It is the instructor's option to accept substitutions for work missed.

#### DROPPING A COURSE

Students wishing to make a change of program should first discuss the change with their counselors. A course may be dropped and replaced with another in the first two weeks of the term without prejudice to your record. After that date, a Change of Program form must be obtained from the Dean of Studies Office on which the reasons for the change must be given. This form must be signed by the instructor or instructors concerned and by the counselor, all of whom are free to comment on the proposed change.



The completed form is returned to the Dean of Studies who may question any change of program which reduces the number of courses. Approval for dropping a course after the mid-term break is given by the Dean of Studies when illness or extra-academic difficulties do not allow a student to complete work in the course.

#### TUTORIALS

Third and fourth year students may request an individual tutorial with a faculty member knowledgeable in a specific area not covered by the scheduled curriculum offerings and for which the student has enough background to make the tutorial feasible. The student's counselor, proposed tutor, her/his major division and the Educational Counseling Committee must indicate their approval of the tutorial. Applications for tutorials are available in the Dean of Studies Office. A tutorial is considered a regular course in the student's total program. It is rare for a student to be granted more than two tutorials in one term.

#### AUDITS

Students wishing to audit courses must receive permission from the instructor of the class. There should be a clear understanding between the student and the instructor regarding the expectations of the auditor. Instructors may refuse requests for audit if, in their opinion, the student would not be well served by taking the course.

#### EXTRAS

Extras, for which no credit will be given, are taken as an adjunct to a full course, such as dance technique within a dance course. Students taking an extra must receive permission from the instructor and are expected to attend class regularly.

#### COURSE CREDIT

Student programs normally consist of four courses each term. While Bennington does not have a course credit system, each course is assigned four hours credit when a transcript is sent to other institutions. Where students opt for more than four courses, each course constitutes that fraction of the program.

A program of thirds or halves may be elected by a student with the approval of the Educational Counseling Committee if a need for extended work in an area can be demonstrated. This program is not recommended for thesis work or for freshmen.

#### EVALUATION OF STUDENT WORK

##### MID-TERM AND FINAL REPORTS

Comments are written by instructors for each student in every course at mid-term and at the end of the term. The content of these comments is extensive enough to serve the needs of the students and the Educational Counseling Committee, as well as for institutions who need final reports for student transcripts. The only ratings which appear on an instructor's final report are Passing, Not Passing, and To Be Completed.

#### TO BE COMPLETED

A student may request, but may not elect, a TBC (To Be Completed) in a course which she/he is otherwise passing and for medical reasons is unable to complete. Requests based on medical reasons must be reviewed by the Health Service to avoid placing the instructor in the position of having to judge the validity of the request. The initial decision on the granting of the TBC is the instructor's and final approval must be granted by the Dean of Studies. TBC's are to be made up by the first day of the following resident term. If a student fails to make up the work, the record will show failure of the course.

#### COUNSELOR REPORT

At the end of each term, the counselor submits a report to the Dean of Studies Office on each counselee. The counselor's comment summarizes the student's educational experience of the term and covers such concerns as the status of the student's program planning and recommendations for future work. It also serves to alert the Dean of Studies Office to any problems which might interfere with the student's academic progress.

#### ECC REVIEW

The Dean of Studies Office reviews each student's work at the end of the term, and the Educational Counseling Committee reviews the records of those students with questionable programs or marginal work. The counselor is normally present when one of her/his counsees is being reviewed by the committee.

#### ACADEMIC DIFFICULTIES

A student finding her/himself with academic difficulties in any course should discuss this matter with the instructor on the earliest occasion. The student should also inform the counselor of any such academic problems.

#### ACADEMIC PROBATION

When the quality of a student's work falls below that required by the standards of the College and thereby makes successful completion of studies uncertain, the student is informed in a letter from the Dean of Studies that she/he is on academic probation. (A copy of this letter is sent to the student's parents). The Educational Counseling Committee reviews the student's work at the end of the following term to determine if sufficient improvement has taken place to warrant termination of probationary status or to ask the student to withdraw from the College.

#### PLAGIARISM

Plagiarism means the passing off as one's own the work of others. This practice is clearly contrary to the educational philosophy and aims of Bennington College. Some students enter college with no sense of the intellectual and moral implications of plagiarism; some, for instance, erroneously think a bibliography at the end of a paper is adequate acknowledgement for any degree of indebtedness and justifies paraphrasing or copying of material. Students who are in doubt about the nature and implications of plagiarism should discuss the problem with their instructors and counselors.

Whenever plagiarism is discovered or suspected, the instructor speaks to the student, and unless satisfied that the suspicion is unfounded, discusses the case at an ad hoc meeting with the counselor and the Dean of Studies. It is within the instructor's purview to determine the degree of punishment, from admonition and warning to expulsion from and/or failure in a course. However, the ad hoc group may decide that the case warrants more serious action and refer it to a panel of the Educational Policies Committee which will act on behalf of the faculty and make a recommendation to the President. A record of cases reported and actions taken will be kept by the Dean of Studies.

#### PROGRAM PLANNING

##### TENTATIVE PLAN

Before the end of the second year students are asked to submit a Tentative Plan for advanced work during the final two years. The plan, prepared in consultation with the student's faculty counselor, reviews the student's education during the first two year and indicates the focus of study to be undertaken in a single major area. The major area can be confined to disciplines within a single division or can cross divisional lines. A Tentative Plan will also include projected tutorials designed to explore subject areas not covered in regular course offerings. Students who intend to study abroad or at other institutions for a period of time will define such intentions in their plan. In effect, a Tentative Plan comprises a review of past study, a statement of educational purpose and a list of proposed courses of study.

If the faculty of the division in which the student hopes to major accepts the plan, it is then considered by the Dean of Studies and the Educational Counseling Committee. Approval by the Dean and the ECC is assurance that the student is considered ready for advanced work in the major field and outside it, on the condition that the quality of work does not deteriorate. If the plan is rejected by the division and/or the ECC, it may indicate that the student is not considered capable of doing advanced work, and may warrant further time for the student to qualify for work in an intended major field, or in another discipline. In such cases, the student will be informed of the reasons for the deferral. The ECC, in deferring a plan, expresses some doubt about a student's ability to work on an advanced level, and the student may return at the possible risk of being asked to spend more time than usual in earning the degree, or of once again failing to gain acceptance of a Tentative Plan.

##### CONFIRMATION OF PLAN

During the latter part of the third year, students prepare a request for Confirmation of Plan in which they outline courses, tutorials, and senior projects or theses proposals. Senior projects or theses are substantial pieces of independent work developed with the guidance of appropriate faculty members. The Confirmation of Plan is submitted to the ECC in much the same way as the Tentative Plan, and if satisfactorily carried out, is regarded as fulfillment of the requirements for the bachelor's degree.

##### CHANGE OF PLAN

A student who wishes to make any changes in the plan after either of the above have been approved must submit a Change of Plan form to the division of the major field of consideration, to the Dean of Studies and to the ECC.

##### DEGREE REQUIREMENTS

The following are the College-wide degree requirements currently in effect:

1. Every student must do passing work of at least one term's duration in four different divisions of the College during her/his first two years.
2. Every student beyond the first year must take at least one year's passing work beyond the introductory level in each of three different disciplines, no more than two of which may fall within one division of the College.
3. No student is permitted to undertake more than 22 quarters in a single division.
4. Every student must complete a successful NRT for every year in residence. Exceptions must be approved by the Dean of Studies and the ECC.

##### TRANSFERS

Bennington does not automatically assign transfer students status as freshmen, sophomores or juniors, but considers them to be entering students without defined class ranking. The transfer student's standing and therefore prospective graduation date are determined by the Educational Counseling Committee after the student has spent a period of time here, usually during their second term and in conjunction with a Tentative Plan for advanced work.

##### LEAVES OF ABSENCE

A student who wishes to leave Bennington to complete a plan of study outside the College, and whose plan has been approved by the Educational Counseling Committee, is assured of a place in the College upon return after completion of the leave. Requests for leave should be written to the Dean of Studies office indicating the reasons for requesting a leave, the length of time to be spent away, and what the student intends to do during that time. The Dean's office, acting in conjunction with the ECC and, when appropriate, the Health Service, will consider the request and inform the student of any expectations or conditions to be met prior to re-entry.

##### WITHDRAWAL

Any student who withdraws under other circumstances than those described above and wishes to return must apply for re-admission in competition with entering students. It is important that the student who plans to withdraw, whether temporarily or permanently, inform the Dean of Studies, in writing, as soon as plans are solidified. Students will be required to complete a Withdrawal Questionnaire.

STUDY IN ABSENTIA

A student who has an interest in studying abroad is advised to begin planning well in advance, and should consult with the appropriate language instructor and a faculty member of the division of the student's major in order to plan a program of study which will meet divisional expectations. It is worthwhile to investigate the Bennington Abroad programs and the Study Abroad Room in the Placement Office.

COMPLETION OF WORK IN ABSENTIA

Completing degree requirements while studying in absentia during the senior year is in most cases academically unwise, and the general rule of the College is that the senior year must be completed in residence. Only in exceptional cases may a student who needs no more than two terms for graduation be permitted to fulfill degree requirements in absentia.

Applications for such permission should be incorporated in the student's request for Confirmation of Plan, or in an amendment to it, stating why the student cannot continue at Bennington and describing in detail what remains to be carried out under Bennington direction, such as the senior project, and the course of studies proposed elsewhere.

Permission will be granted if the application is approved by the student's major division and the Educational Counseling Committee. The applicant must satisfy the division and the committee of her/his capacity for independent work on an advanced level, and that the program elsewhere will have educational value equivalent to what the student would be receiving at Bennington.

If permission is granted, a counselor will be appointed to represent the division and the College in further communication with the student, to provide guidance and to certify completion of the agreed program to the division and the ECC. There is a fee for this service. If any part of the work, such as the senior project, is being done under the supervision of the counselor, an additional fee will be charged.

EARLY GRADUATION

Normally the work for the degree is completed in four years of full-time study. If a student wishes to qualify for graduation in less than eight terms of full-time study, this, too, should be incorporated into the Tentative Plan. If the proposal is accepted by the divisional faculty of the student's major, the student can request review by the ECC who will consider the plan in light of the following criteria:

1. The amount of work necessary to meet the College's standards for general education, as well as competence in a major, is to be fully equivalent to that achieved during a normal eight term period.
2. The quality of work in the major field must be distinguished, and advanced work outside the field must be above average.
3. The divisional faculty will make the determination if the quality of work in the major will meet the divisional expectations as planned; and secondly, whether the quality of the major work to date is distinguished and promises to continue to be so.

NON-RESIDENT TERM

The NRT is a nine week non-resident work period extending from the beginning of January to early March. It provides students with the opportunity to gain experience and grow through challenges encountered in professional work settings.

For first and second year students, whose academic aims and skills may be undefined, the Non-Resident Term program is designed to complement and support the academic program and, ideally, to help clarify or confirm a prospective major interest. Special efforts are made to help third and fourth year students seek work which will directly relate to their major interests. Successful completion of an NRT consists of a minimum of 30 hours work per week for nine weeks each year a student is in residence at Bennington. A total of four successfully completed NRTs are required for graduation, except for those students who enter as transfers or take leaves.

In either the junior or senior year (but not both), in lieu of employment, a student may request approval for an Independent study project. Application for independent study are carefully reviewed and must have the support of the project's sponsor, the faculty counselor, and the Assistant Director of Student Affairs.

After completion of the work, the student is required to write a brief evaluation of the winter experience. This paper, coupled with the employer's evaluation, is reviewed by the student's faculty counselor who comments on the appropriateness of the activity in relation to the academic plan. All these reports, including the final approval, form part of the student's cumulative academic record. NRT experiences and evaluations may be used for graduate school applications and future employment references.

LIBRARY

<u>Regular Hours:</u>	Monday - Thursday	9 a.m. - midnight
	Friday	9 a.m. - 10 p.m.
	Saturday	noon - 10 p.m.
	Sunday	noon - midnight

All-Night Study is open after regular library hours. Rooms are located on the library's top floor and accessible by outside stairs on the side nearest the Barn.

Borrowing Procedure: Students must use their ID cards to borrow library materials. Students are responsible for all books charged against their cards.

Loan Period: Books, Records, Tapes: Half-term, due Long Weekend  
Bound and unbound periodicals, slides: One week  
Reserve books: Shelved behind the circulation desk; may be borrowed for two hours at a time in the library, and overnight when charged out as an overnight loan.



## DIVISIONAL EXPECTATIONS

### BLACK MUSIC

The Black Music Division offers courses in aesthetics, history, ensemble training, improvisation, instrumental instruction, keyboard harmony, arranging and composing. At the advanced level, tutorials on instrument, voice and composition are offered.

Confirmation of Plan: The Confirmation of Plan indicates courses to be taken in the fourth year. The prospective Black Music major is required to undertake a senior project encompassing a body of work based on depth and mastery of the disciplines of the division.

Requirements for Degree: Degree requirements for a major in Black Music are identical to the general Bennington College degree fulfillment criteria. A student considering a major in the division must complete studies in the division to the level approved by the faculty and the ECC for all other divisions.

### DANCE

Before Tentative Plan: The prospective major in Dance is expected to complete successfully four terms of work in the field, including performance, composition, stagecraft, and Music for the Dancer plus dance techniques.

Tentative Plan: The plan should emphasize work in performance, composition, directing, criticism, or a combination of these. Majors should plan to spend at least half their time in the field. In addition, a dance major will normally complete a year's study of music.

Confirmation of Plan: Since each student is responsible for a piece of independent work in the area of his major interest, the final plan should outline intentions in this regard.

Requirements for Degree: Successful completion of work.

### DRAMA

Before Tentative Plan: The prospective major in drama will normally have taken five terms in the field. The minimum requirement is four terms. Work in the reading and analysis of plays, and Stagecraft is required. Studio work in acting, design, or playwriting is taken by students interested in specializing in these areas. Each student takes one term's work in the Research, Rehearsal and Production course during the second year.

Tentative Plan: The plan should include courses in the student's area of specialty which might for example be acting, design, playwriting, dramatic criticism, or directing. The plan should emphasize work in performance. Majors should plan to spend at least half their time in the field. The student must have demonstrated ability in his area of specialization, as well as willingness to cooperate effectively in group undertakings.

Confirmation of Plan: The student should present a statement explaining his senior project, required in all areas with the exception of acting. In some instances a special composite of the final two years' work in drama may eliminate the necessity for the senior project. The project must demonstrate a sound knowledge of theatre process.

Requirements for Degree: Successful completion of program and project.

### LITERATURE AND LANGUAGES

Before Tentative Plan: The usual requirements are two terms of introductory literature, and at least two more terms in literature. Those contemplating a major project in creative writing, and others interested, should take work in prose or verse writing. Those preparing for work in a foreign language should follow the program suggested below. The general requirements are demonstrated ability in all work in the field to maintain a vigorous, self-reliant approach, and to read with discrimination, to analyze in detail and to write clearly and forcefully.

Tentative Plan: The plan should include a projected program for the next four terms' work and an indication of the kind of major project anticipated.

Confirmation of Plan: The request for Confirmation of Plan should include a detailed description of the student's proposed project, creative or critical, or both. If the project is to be creative, samples of work must be submitted to the Division Secretary for approval by an ad hoc committee of the literature faculty. If critical, the project may take the form of one long or several short essays, depending on the best judgment of the student's counselor and the division.

Language Studies Major: The division offers language students broad possibilities for majoring in foreign languages. Language students may of course major in literature with emphasis on a specific language. They may also, however, include courses in fields related to the major language, thus constituting a language studies major. This major includes studies in linguistic skill and literary criticism in one foreign language as well as courses of a more general cultural character, such as philosophy, history, anthropology etc. A second language may be substituted for any of the latter.

As the curriculum is equipped to serve some languages better than others, interested students should contact language instructors in order to plan programs. In addition, various possibilities of study abroad augment college offerings. The senior project may be a translation or a critical essay of a literary or cultural nature, written in the foreign language or in English. In case it clearly combines languages with a field outside the Literature and Languages Division, it should be regarded as an Interdivisional Major.

Requirements for Degree: Successful completion of the work undertaken, a demonstration of efficiency in the use of language as a craft, and familiarity with a significant body of literature.

#### MUSIC

Before Tentative Plan: The required program for the first two years is a beginning course in original composition, such as Creating and Performing Music or its equivalent, followed by a class or tutorial in composing during the second year. All such courses must involve training in performance and ensemble playing as essential parts of their requirements. The Division at its option may elect to accept other studies during the first two years as equivalent to the above. During these two years a prospective major must have demonstrated musical ability and capacity both in performance and composing.

Tentative Plan: This plan should outline the student's program for advanced studies in the third and fourth year, and indicate whether advanced tutorials and studies preparatory to the senior project will be in composing, in performance, conducting, or some combination of these. The senior project should be described in as much detail as possible, and the emphasis of the project indicated, as for instance composing, vocal or instrumental performance.

Confirmation of Plan: Granted on successful completion of work to date as previously specified, and on the approval of a final plan in the event that it differs from the plan already submitted.

Requirements for Degree: Successful presentation of a senior recital in public or other successful demonstration of advanced musical ability acceptable to the division, plus satisfactory completion of all musical commitments as previously specified.

The Division expects a substantial representation of original work in composition in the senior project from candidates whose main emphasis is performance, and likewise a substantial representation in performance from candidates whose main emphasis is composing. The Division further recommends that one work in each senior project be conducted by the candidate. Upon proper advance notice, faculty and advanced students will make every effort to assist graduating seniors in the preparation and performance of their senior concerts.

#### SCIENCE

A student may choose a field of greatest emphasis from one of the following: biology, chemistry, physics and mathematics. Ordinarily the student will select a supporting field or fields from the remaining three. In some cases, a supporting field outside the division might be pertinent, e.g. psychology, anthropology, architecture, music or art.

Before Tentative Plan: A student considering major study with the division should consult with a member of the division appropriate to the field of emphasis. In general, by the time the Tentative Plan is submitted, at least two years of courses in the field of greatest emphasis and one year in a supporting field should have been completed or be nearing completion. It is expected that the student's work to that point will have shown promise of ability to undertake more advanced work credibly.

Tentative Plan: The Tentative Plan will be developed by the student in consultation with members of the division in the fields of emphasis. A total of at least 16 term courses, deemed appropriate by the division is expected during the four years of college.

Confirmation of Plan: The student will have performed successfully in division courses beyond the elementary level.

Requirements for Degree: Recommendation for the degree depends on successful completion of work taken in the division, as designated in the confirmed plan.

#### SOCIAL SCIENCE

The Social Science Division includes the disciplines of anthropology, early childhood studies, economics, history, philosophy, politics, and psychology. Each discipline has its special techniques and procedures which serve to shape investigation. At the same time, the division is committed to graduating students whose competence is not restricted by narrow disciplinary categories. In collaboration with faculty members, students design their own programs in keeping with their interests and capabilities; the division asks only that they bring these interests and capabilities to fruition in critical understand of the areas they pursue.

Successful completion of a major in Social Science includes work on the advanced level in two disciplines within the Division or in one discipline within the Division that relates to the student's plan, and the completion of a senior project or thesis. Generally, students doing their major in Social Science should expect to take approximately half of their courses and tutorials within the Division.

Tentative Plan: The Tentative Plan is a statement of the student's total academic program, including the projected program for work at the advanced level within the Division, leading to competent advanced work in the areas of the student's interests. In drafting the Tentative Plan, a student should seek the advice of faculty members in the areas of principal interests. The student submits the Tentative Plan to the Division's Plans Committee which reports its recommendation to the Division for approval or disapproval.

The Tentative Plan is first of all a plan about how the person intends to complete his/her education at Bennington College. But the Tentative Plan is also an opportunity for the student to assess his/her education and consider what it means in her/his life. That meaning can best be attained by an examination of the areas explored, and by considering what each has contributed to his/her education and to the decision how to engage in depth the two particular areas chosen for concentration. The overall meaning of her/his education at Bennington, though it may be related to vocational choices, should not solely concern itself with them because it is with his/her education

at Bennington that the Tentative Plan is primarily concerned. Since agreement upon what a Liberal Arts education consists of is difficult to achieve, the Social Science Division attempts to foster the liberation of the mind through asking its students to become proficient in two disciplines on their own terms and for their own sakes rather than for some external and extraneous purpose. It follows that an acceptable Tentative Plan should acknowledge what the previous courses have or have not contributed to the present state of the person's education. We grant that we are outlining how the Tentative Plan should be stated in ideal terms, but place this ideal before us all so that we may accurately assess the degree to which a Tentative Plan achieves or fails to achieve this goal.

The Tentative Plan should be submitted to the Plans Committee by Long Weekend of the student's fourth term of study.

Confirmation of Plan: The Confirmation of Plan is a statement of the student's program of study including projected course work and a concise statement of the senior project or thesis. It should indicate how well the Plan is serving the individual's education.

The Confirmation of Plan should be submitted to the Plans Committee by Long Weekend of the student's sixth term of study.

Requirements for Degree: Successful completion of the program outlined above and of the thesis or senior project.

#### VISUAL ARTS

Before Tentative Plan: Normally the prospective major in art will take Introduction to Studio Art (consisting of one term in 3-Dimensional studios, one term in 2-Dimensional studios) during the first year, and four terms of work in art in the second year.

Tentative Plan: At the time the student submits this plan (which contains, in addition to the basic courses and distribution requirements, a written account of the educational experiences of the past as well as those envisioned for the future) to the division, ability must have been demonstrated in at least two media. The student will be asked to submit examples of work for review by the art faculty during the student's fourth term. The plan should include at least a year's study of art history or criticism, if the student has not taken such a course in the first two years, and continued work in two or more studios in the third year.

Confirmation of Plan: The Confirmation of Plan indicates courses to be taken in the fourth year, and outlines work projects in two or more areas; this work is viewed by the community in the June Senior Exhibition.

Requirements for Degree: Successful completion of the project undertaken in the advanced program.

#### INTERDIVISIONAL MAJOR

Following are the procedures for submission of Interdivisional Plans:

- a. A student wishing to major in two major fields which are taught by two different divisions should discuss the plan and what constitutes advanced work in each field with the pertinent faculty members. The standard for approval is an ability to perform at an advanced level in each field; approval of the plan by a faculty member implies willingness to supervise the plan, including a senior project, through graduation.
- b. If the plan proposes work that is interdisciplinary; that is, if the work proposed leads to a senior project that integrates work in the two fields, the two faculty members consulted constitute the ad hoc committee to supervise the work through graduation. The plan therefore must specify the tentative nature of the senior project, and support the feasibility of the proposed integration. In this case, the Dean of Studies appoints one of the two faculty members to exercise primary responsibility for supervision of the plan.
- c. If the plan proposes unrelated advanced work in areas taught by two divisions, the student is required to discuss and secure the approval of the Tentative Plan by one faculty member from each division. A second faculty member in each of the two areas is required for approval of the Confirmation of Plan, and serves as reader or project consultant during the senior year. (In the case of one-person disciplines, this second person is chosen from the parent division.) These four faculty members constitute the ad hoc committee to supervise work through graduation. In this case, the Dean of Studies appoints one of the four faculty members to exercise primary responsibility for supervision of the plan.
- d. All plans approved by an ad hoc committee are evaluated by the Educational Counseling Committee in terms of the balance and breadth of the overall program. The primary function of the ad hoc committee is to monitor progress toward, and recommend final approval for, the degree in the areas of concentration.
- e. A senior project is required of all students pursuing interdivisional plans. In the case of interdisciplinary plans, this involves one integrated project supervised by the two signers. In the case of interdivisional plans involving unrelated advanced work in two divisions, this involves two separate projects, one in each area of concentration. The quantity of work presented for each should be approximately one-half that expected of students majoring solely in either division. Thus the project requirement, overall, is meant to be the quantitative equivalent of a divisional project, and not in any sense to represent the equivalent of a "double major."

Projects have traditionally involved, for example, a thesis or a show; but students may want to suggest other possibilities, such as the presentation of a seminar or a public lecture. The purpose in any case is to demonstrate the student's capacity to synthesize important aspects of experience in the field.

# STUDENT GOVERNANCE



It is generally agreed that the student houses, of which there are fifteen on campus and five off campus, are the most vital political units in the community life of the College; for it is here that students live, and it is here that the issues of most direct concern to students are discussed, debated and voted upon in house meetings.

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## HOUSE CHAIRPERSON

The House Chairperson, elected for a year's term, arranges the agenda and schedules house meetings, presides over them, and has the ongoing daily responsibility of making sure that life in the houses proceeds smoothly and in good spirit. In dealing with the problems of house living, it is the Chairman's judgment and discretion which determine when to advise with the Student Affairs Office. The House often elects an Assistant House Chairperson to help with house responsibilities and sometimes to substitute for the Chairman.

House Chairpersons meet once a week to discuss common programs, problems and concerns. Each Spring the body elects a Chairperson of House Chairpersons to serve for one year beginning the following Fall term. This person, like the President of Student Council and the Chairperson of SEPC, often is called upon to act as a spokesperson for student concerns.

### RESPONSIBILITIES, RIGHTS AND AUTHORITY OF HOUSE CHAIRPERSONS

1. To be the Head of the House.
2. To see that House rules are passed, understood and followed.
3. To develop House "spirit".
4. To be available to house members to arbitrate disagreements, help with problems or get students to appropriate faculty or administrators for solutions.
5. To have basic skills in first aid.
6. To work through Security to solve problems that arise or, if possible, to head off potential problems.
7. To act as liaison on any maintenance problems and to help the maids if difficulties arise in their department.
8. To work on in-house recreation and leisure time activities.
9. To act as the official link between students and administration.
10. To make sure a Fire Marshall is elected or appointed for each house. To insure that the Fire Marshall holds at least two fire drills per term.
11. To appoint or elect a Food Committee person who will schedule Coffee Hour as well as consult with Food Service.
12. To be willing to take part in an intensive three-day training workshop before the beginning of Fall term, if necessary.
13. To serve, not only on the Orientation Committee, but also appoint 3-5 juniors or sophomores who would each be responsible for 2-3 new students from beginning of term to Long Weekend.

14. To alert the Student Services Office to any potential problems and/or consult with the Counseling Service on solutions.
15. To provide the Housing Office with a concise and clear list of House rules and a description of the "character" of the House.
16. To conduct the in-house room choosing and supply the Housing Office with the results promptly.
17. To report any absences of more than three days of any students who voluntarily withdraw.
18. To advise the Student Affairs Office on matters relating to Community Life.

- Spring, 1981

#### COFFEE HOUR

Coffee Hour is an informal gathering in each house on Sunday evenings. The idea originally arose because only two meals are served on Sundays, making virtually everyone ravenous around 9 or 10 p.m. Each house evolves a system of assigning the task of preparing the coffee hour food to different students each week. Coffee Hour is the time for students to discuss house and campus activities, use of living space, excess noise, etc.

#### STUDENT EDUCATIONAL POLICIES COMMITTEE

The functions of the SEPC are: a) to ascertain, consider and communicate student views and recommendations concerning general and divisional educational policy at Bennington College; b) to ascertain, consider and communicate student views and recommendations concerning individual courses; c) to assist the Faculty Personnel Committee in reappointment procedures.

The SEPC is composed of 18 students, two representatives from each division (except Literature and Language which elects an additional member for Languages), who are elected by the student majors and prospective majors in that division; an additional member is appointed by the Student Council. The SEPC elects a chairman and two representatives to the Faculty Educational Policies Committee from among its membership. Divisional representatives usually attend divisional faculty meetings, except when student plans or performance, or final personnel decisions, are being considered.

The following procedures are designed to help to fulfill the SEPC functions:

1. Views expressed concerning specifically divisional matters are considered by the two student representatives for that particular division and brought before the division during the term. The two student representatives arrange to confer with faculty members of that division, and record significant issues and recommendations as a memorandum of that conference.

Student views concerning matters of general educational policy are considered by the entire SEPC, and significant issues and recommendations are brought before the FEPC.

2. To ascertain and communicate student views concerning problems and needs in individual courses, each class elects a student to represent it. The student representative serves as a liaison between the students and instructor of that class, and twice each term, after consulting the instructor, moderates a class discussion of the course. Directing the discussion along evaluative and constructive lines, the student may ask for opinions or raise questions concerning the subject matter of the course, materials, methods and assignments. A report of this discussion, written by the student representative and approved by the class, is presented to the instructor, and copies are submitted to the two SEPC representatives for the appropriate division.

#### STUDENT COUNCIL

The Student Council is composed of members elected each term by each of the houses, plus an off-campus representative. Representatives concern themselves with issues of community life and makes recommendations about administrative policy. Its weekly meetings are open to all interested members of the community.

The president and vice-president of Student Council are elected each term in a campus-wide election.

Student Council has the following broad responsibilities and rights:

1. Inquiring and deliberating upon all matters of community life arising within the council or presented to it for consideration by other groups.
2. Referring such matters, with or without its recommendation, to student houses for balloting and deliberation whenever appropriate.
3. Consolidating and publicizing the results of elections and votes held in the houses or in the entire community.
4. Executing the regulations and conducting the business of the student electorate, employing whatever means necessary and proper within the provisions of the Constitution.
5. Creating standing, ad hoc, and sub-committees to facilitate the executive and deliberative functions of the council. These committees will be headed by one member of council, elected or appointed to the position, and staffed by members of the community at large.
6. Calling student or Community meetings to discuss issues which are judged to require public debate before deliberation in house meetings.

STUDENT COUNCIL - STANDING COMMITTEES

The Judicial Committee is composed of seven students elected by Student Council at the end of each semester to serve during the following semester. Any student other than a first term freshman may be elected for the following semester. The Vice President of Student Council serves as a non-voting chairperson of Judicial. The authority of the Judicial Committee extends to all infractions of non-academic rules and regulations concerning student conduct and to infringement by students of the rights or privileges of members of the College community. The authority of Judicial is limited only by the administration's legal duty to provide for the health and safety of the student population. The Judicial Committee investigates cases only when requested to do so by any member of the College community.

The Housing Committee assists the Housing Office in formulating procedures, priorities, and policy for room drawings and allocations. It acts as an appeal board in cases of dispute and/or violation of house rules. The five members, who are campus residents, are appointed from the community by the Student Council. The committee elects its own chairperson and meets weekly in the Housing Office.

The Health Committee works with the Health Service to improve the quality of medical care on campus.

The Food Committee works with Sellers Food Service providing recommendations for the improvement of food items and management.

The Film Society is responsible for ordering all entertainment films, and some supplementary course films each school year. Prior to ordering these films, the Film Society distributes a questionnaire to students and faculty asking what films people are particularly interested in viewing. Two films per week are shown in Tishman Hall. They are free of charge, unless otherwise specified, and are open to the entire College community. Tuesday evenings are reserved for educational and artistic films; Saturday evenings for entertainment films.

The Recreation Committee organizes parties, dances, picnics and concerts for the community at large.

The Sports Committee coordinates athletic activities in conjunction with the Office of Student Affairs Sports Coordinator.

STUDENT COUNCIL - AD HOC COMMITTEES

The House Refurbishing Committee assists the Office of Student Affairs in determining furniture and decorating needs of the houses.

The Rathskeller Committee assists the Office of Student Affairs in implementation of the Rathskeller Liquor License and management of the Cafe.

The Musical Theatre Committee produces several theatrical productions each term and is independent of the Drama Division.

STUDENT CONSTITUTION

Article I: House Government

1. The members of each College-owned house shall elect a house chairperson at the end of each spring semester to serve for one year and shall elect a house delegate at the end of each semester to serve for one semester. No first term freshman or transfer student shall be eligible to serve as a house chairperson or a house delegate.
2. It shall be the responsibility of the house chairperson to execute the regulations and to conduct the business of the house, employing those measures that may be necessary and proper to fulfill the responsibilities put forth in this constitution. The house chairperson shall be responsible for the orientation of the new students in the house at the beginning of each semester. The chairperson shall enforce legislation that has been passed by the residents of the house, by student government or by the community. When enforcement proves impossible, the chairperson shall report offenses to the Judiciary Committee. The chairperson shall be exempt from the financial obligations of the house, except as a member thereof.
3. Each house shall hold weekly meetings of all its members in order to:
  - a) Legislate on house business,
  - b) Deliberate and vote on matters of College policy whenever requested by Student Council or members of the house. A motion regarding College or house policy shall be passed when approved by a majority of the students in the house.

Article II: Student Government and Electorate

1. Individual participation is essential to effective self-government. Therefore:
  - a) every student shall have the right of suffrage;
  - b) every student shall have the right to nominate candidates for elective office, provided that constitutional provisions are observed in offering such nominations;
  - c) every student shall have the right to petition the Student Council on any manner of College policy, and if 15% of the student body shall petition the Student Council in support of specific legislation, the Student Council must refer the matter to a vote in the house meetings;
  - d) in any balloting of the student body the candidate shall be elected who gets the largest number of votes;
  - e) members of the student community shall have the right to recall officials elected or appointed by the students. A recall election shall be held whenever 15% of the appropriate constituency has petitioned for it, and an official shall be removed from office when a majority of those voting in a recall election or 1/3 of the eligible voters, whichever is larger, have voted for her/his recall.

2. All monies drawn from the College treasury for non-academic activities which are organized and promoted wholly or primarily by students and for student contributions to events promoted by other constituencies shall be considered student funds. Expenditures of such funds shall be provided for by a student budget. One month before the end of each semester there shall be a meeting of the student body to review and pass the student budget for the following semester. The Student Council is responsible for drawing up a proposed student budget and making the proposal public at least one week before the meeting of the student body. The student body meeting will follow standard town meeting procedure.
3.
  - a) The student body shall elect a President and Vice President of the Student Council at the end of each semester to serve for the following semester. Only students who have served at least one term on Student Council or the Student Educational Policy Committee shall be eligible for the office of Student Council President. Any matriculated student may be elected to serve as Vice President for the following semester.
  - b) The President of Student Council shall preside over Student Council and student and community meetings provided for in this constitution and shall be responsible for seeing that motions passed by Student Council are carried into effect. In the absence of the Student Council President, the Vice President shall assume the duties of the Student Council President until such time as the Student Council President returns or new elections can be held. The Student Council President shall not concurrently hold the position of Student Council representative. The Student Council Vice President shall serve concurrently as a representative-at-large but shall not cast a vote in Student Council except to break ties.
  - c) The Student Council shall elect a treasurer and a secretary. The secretary shall not concurrently be a member of Student Council, and shall be paid from student funds.
  - d) Student Council shall be composed of the house delegates from each College-owned house in addition to representatives of students living independently off campus. It shall be the responsibility of the house delegates to inform residents of their houses about recent Student Council decisions and to conduct house votes on matters of College policy as requested by Student Council. Questions referred to house meetings for discussion by a proper authority shall be discussed within two weeks.
  - e) Any student living independently off campus shall be eligible to serve as off-campus Student Council representative with the exception of first term freshmen or transfer. Off-campus representatives shall be elected in a balloting of students living independently off campus conducted within the first two weeks of each semester and shall serve for one semester. Student Council shall determine each semester the number of off-campus representatives needed to provide representation proportional to that of students living in College owned housing.
  - f) It shall be the responsibility of Student Council or its delegated committee:
    - i) to execute expenditures of student funds as appropriated by the student budget;
    - ii) to establish regulations governing the allocation of housing space to individual students and to arbitrate all conflicts regarding the administration of such regulations.

- iii) to conduct student elections and referenda and to publicize the results;
  - iv) to conduct such other business of the student electorate as it deems necessary and proper, with the exception of matters for which responsibility is specifically assigned to other authorities by this constitution;
- g) Student Council shall hold meetings at least once every two weeks. All meetings will be open. Student Council may refer matters of special importance, or where general student opinion is desired to the student body. It may call for discussions of such matters in house meetings or in student or community meeting.
  - h) Student Council shall have authority to name standing and ad hoc committees to carry out its executive functions more effectively, provided that:
    - i) in establishing such committees the Council shall elect a Council member as chairperson of the committee;
    - ii) at the discretion of the Council the remainder of the committee members may be chosen from within the Student Council or the student body, or committee membership may be open to all students or other members of the community;
    - iii) the committee so appointed shall make periodic reports to the Council;
    - iv) the members of the committee may be subject to recall by the established process;
    - v) Student Council shall compose a charter for each committee describing the duties of the committee and the nature and extent of authority delegated to the committee by Student Council. Committee charters shall be kept on file throughout the duration of the committee's existence and shall, in the case of standing committees, be reviewed annually by Student Council.
  - i) The Student Council shall elect a Constitutional Advisory Committee composed of five students serving one-year terms. Elections shall be held in the spring and the fall to fill those vacancies which may occur. The chairperson shall be chosen by the committee each term and shall attend all Student Council meetings in an advisory capacity. The committee shall be available to advise members of the community on constitutional provisions.
    - ii) There shall be a Judicial Committee composed of seven students elected by Student Council at the end of each semester to serve during the following semester. Any student other than a first term freshman may be elected for the following semester. Voting members of the Judicial Committee shall not concurrently hold other elective positions and no student shall serve as voting member for two consecutive terms.
    - iii) The Vice President of Student Council shall serve as a non-voting chairperson of the Judicial Committee. The chairperson shall be responsible for promulgating committee decisions and conducting any necessary communications.
    - iv) The authority of the Judicial Committee shall extend to all infractions of non-academic rules and regulations governing student conduct and to infringement by students of the rights or privileges of members of the College community. The authority of the Judicial Committee in these areas shall be limited only by the administration's legal duty to provide for the health and safety of the student population.

v) The Judicial Committee shall investigate a case only when requested to do so by the plaintiff, by a house chairperson on the plaintiff's behalf or by a member of the faculty or administration. Five voting members of the Judicial Committee shall hear evidence and deliberate on each case. The chairperson shall excuse two members from each case prior to beginning an investigation, including any member deemed by the chairperson to have conflicting interests regarding the case.

vi) The Judicial Committee may follow its own procedural rules, providing that fundamental concepts of process are observed. Deliberations and testimony shall be confidential. Decisions of the committee, including descriptions of any penalties imposed, shall be delivered in writing to the Student Council President and to the College President, along with any dissenting opinions. All decisions and opinions will be maintained in a Judiciary file in the Student Services Office.

vii) The Judicial Committee may impose any penalty which it deems appropriate. Decisions of the Judicial Committee shall be binding unless appealed to the College President. Expulsions and suspensions must be appealed to the College President. Either the plaintiff(s) or the defendant(s) may appeal if violations of due process are alleged or if the penalty imposed is considered unjust.

4. a) There shall be a Student Educational Policy Committee (SEPC) composed of two representatives from each division serving one year terms and one representative from Student Council serving a one semester term. One representative from each division shall be elected each fall and the other each spring. Representatives shall be elected at meetings of students majoring or planning to major in each of the divisions, such meetings to be called by the incumbent divisional representative within the first two weeks of each term.
- b) The SEPC shall elect a chairperson for the coming year at the end of each spring term. No student shall be eligible for election as chairperson unless she/he has served at least one term as a divisional representative. The chairperson shall not concurrently hold the position of divisional representative and may vote only to break ties.
- c) It shall be the responsibility of the SEPC to evaluate and to stimulate the evaluation of the educational aims and policies of the College and its divisions and to represent the student body in the formulation and assessment of proposed changes in educational policy. In addition the SEPC shall solicit and present to the Faculty Personnel Committee student opinion regarding the performance of faculty members.
- d) The divisional SEPC representatives shall represent the students in divisional faculty meetings. They shall participate in faculty discussions of all matters other than the academic plans and progress of individual students, and have access to all available information pertinent to such discussions.
- e) Class EPC representatives shall be elected in each class to act as liaisons between students and teacher and to aid the SEPC in fulfillment of its responsibilities.
- f) SEPC shall have a secretary, who shall not concurrently be a member of SEPC. The secretary shall be paid from student funds.

5. Amendment of Article I and II of this constitution may be proposed by a majority of the Student Council, by a majority in each of three College-owned houses or by petition of one-fourth of the student body. An amendment shall be adopted when approved by a majority of students voting in a special referendum. A referendum on a constitutional amendment shall be valid only if a waiting period of two weeks is observed between proposal of the amendment and its referendum.

#### Article III: Community Government

1. The Bennington College community consists of the student body, the faculty, and the administration and staff. Each of these bodies shall constitute an electorate. All voting on matters of community concern shall take place in the separate constituencies.
2. The community shall meet as a simple group upon the call of the President of the College, the Faculty Educational Policies Committee, of the Student Council; upon petition of 15% of the community to the Student Council. In all cases, community meetings shall be presided over by the President of the Student Council or the Student Council's delegated representative. The community meeting will serve as a forum for the expression of views and opinions regarding matters of current concern.
3. Any election or balloting in which less than 25% of the appropriate electorate shall cast its vote shall be invalid.
4. Amendment of Article III of this constitution may be proposed by Student Council, by the faculty meeting or by the administration. An amendment shall be adopted when approved by a majority of voters in each constituency. A referendum on a constitutional amendment shall be valid only if a waiting period of two weeks is observed between proposal of the amendment and the referendum.

# RULES & REGULATIONS

## HEALTH AND SAFETY

A community intent on the principles of self-government and respect for individual variations is guided more by sensible and considerate behavior than by elaborate rules and regulations. However, in order to fulfill the College's legal obligations to federal, state and local codes, Bennington does have a network of rules and regulations relating to the use of College facilities intended to provide for the health and safety of the entire College community.

Students should be aware that no behavior will be tolerated which endangers the health and safety of the community. The College maintains the right to proscribe any behavior which in the judgment of the Student Council Judicial Committee, the Safety Committee or the Administrative Review Committee threatens community welfare.

### FIRE REGULATIONS

#### IN THE EVENT OF FIRE:

1. Pull any red pull switch
2. Call Maintenance extension 206 DAYTIME  
Call Security extension 235 NIGHT
3. Begin evaluation of house, room by room
4. Fire Marshall and House Chairperson are in charge and should begin roll call immediately.

### FIRE SYSTEM AT BENNINGTON COLLEGE

All student houses are equipped with fire extinguishers and heat and smoke detection systems linked to a locator-enunciator panel in the Security Booth. Tampering with or destruction of this equipment can leave the house without fire protection. In addition, fire alarm boxes connected with the horn in the tower of Commons are located in six places throughout the campus: on the front of Jennings, on the wall in the middle section of the Barn facing Crossett Library, on the west side of Woolley, on the east side of McCullough, next to the southeast door of Commons, and on the west side of the Security Booth.

### PENALTY FOR TAMPERING WITH EQUIPMENT

Vermont law states that "a person who wilfully or knowingly tampers with, interferes with or impairs any public fire alarm apparatus, wire or associated equipment (including fire extinguishers, etc.) shall be imprisoned for not more than one year or fined not more than \$1,000 or both." Students who violate the code will be reported to the Administrative Review Committee or Judicial Committee. Violators may be subject to fines, suspension, expulsion and/or prosecution under State Law.



IN THE EVENT OF A SMALL FIRE:

1. Use nearest fire extinguisher to put out fire. If fire is in trash barrel, simply put the lid on the barrel.
2. Contact Maintenance (Ext. 206) or Security (Ext. 235) immediately.

IN THE EVENT OF ALARM SOUNDING

1. Double-check to see that there is no fire present.
2. Contact Security (Ext. 235) or Maintenance (Ext. 206) to shut off alarm.

COMMON REASONS FOR ALARMS SOUNDING

1. Actual fire.
2. Cooking that produces excessive heat or smoke.
3. Popcorn popping left unattended.
4. Lighting fire in fireplace without opening flue.
5. Keeping kitchen door open while cooking.
6. Steam from showers.
7. No apparent reason; due to problem with the system.

FIRE EVACUATION PROCEDURE

If you hear a fire alarm: keep low to the floor if smoke is present. Before opening a door, feel the knob. If it is hot, do not open the door. If the knob is not hot, brace yourself against the door and open it slightly (fire can create pressure enough to push open a door if it is not held firmly). If heat or heavy smoke is present in the corridor, close the door and stay in the room.

If you cannot leave the room, keep the door closed and open the windows. If the windows are the type that can be raised and lowered, open the top slightly to let out heat and smoke; open the bottom slightly to let in fresh air. Seal the cracks around the door with clothing or other material, soaking it if water is available. To attract attention if you are trapped, hang an object out the window, such as a shirt, jacket, towel or anything that will attract attention. Shout for help.

If you can leave the room, close all doors behind you as you exit. This will retard the spread of smoke and lessen damage. Go to the nearest exit or stairway. If the nearest exit is blocked by smoke, heat, or fire, go to an alternate exit.

After leaving the building, stand clear. Emergency apparatus will be maneuvering around the building. Follow directions of fire, police personnel, your house chairperson and fire marshal.

VERMONT STATE FIRE CODE REQUIRES:

1. Smoking is not permitted in Tishman Hall, the Commons Theatre, the Carriage Barn, or any of the theatres in the Visual and Performing Arts Center.
2. Candles may not be used in any campus building without the express approval of the Director of the Physical Plant.
3. Hallways in student houses must be kept clear at all times.
4. Firescreens must be employed whenever fireplaces are in use.
5. Only extension cords approved by the Safety Committee and available through the College Bookstore may be used. Three-way plugs and oil paints may not be used anywhere in the student houses.
6. All appliances using a heating unit (i.e. blowdryers, coffee makers, hot plates, refrigerators) may only be used in living rooms, bathrooms, kitchenettes, where there is adequate wiring for them.
7. It is strongly suggested that students supply their rooms with metal wastebaskets and ashtrays.

FIRE INSPECTIONS

The Director of the Physical Plant and the Chief of Security organize periodic room inspections for fire and safety hazards. Inspections are announced well in advance and only fire and safety hazards are checked.

FIRE DRILLS

Fire drills are held once or twice per term and the Community is urged to cooperate by clearing the buildings as quickly as possible when the appropriate alarm sounds.

FIRE MARSHALS

Student fire marshals are selected each term by house and are responsible for organizing fire prevention and taking charge in case of fire. Marshals will periodically be given training sessions by members of the North Bennington Fire Department.

Marshals review fire rules and procedures in a house meeting. Their responsibilities include explaining the proper usage for each type of extinguisher in their house and emphasizing the importance of using the right one. Marshals have a current list of all the residents in their houses in an easily accessible place to be used in taking roll call at drills or fires. A place to meet away from the house should be agreed upon for the roll call.

FIREARMS

All firearms, licensed or not, are forbidden on College property.

RIGHT OF ENTRY

The College recognizes the importance that students attach to the privacy of their rooms. It intends that any right of entry shall be exercised only when required for purposes of health, safety, and maintenance, and to regulate the use of its premises in accordance with College rules and regulations, but consistent with the constitutional right to be free of unreasonable search and seizure. The College does not intend to enter a student's room without twenty-four hour notice except in the case of an emergency or other circumstances where advance notice is not feasible in view of the pressing need for entry. All entry into student rooms must be approved by the Director or Associate Director of Student Affairs.

LIABILITY, THEFT, DAMAGE AND LOSS

The College takes no responsibility for the theft, damage, or loss of personal property. Students should register valuable belongings on their parents' home owner's insurance.

Students are responsible for the loss or theft of, or damage to, College property caused by the students or guests.

DRUGS

The College and its property are subject to all state and federal drug regulations and the administration must comply in all situations brought to its attention.

The use, possession and distribution of hallucinogenic drugs, barbiturates, amphetamines, narcotics, and certain other drugs are prohibited by law and therefore by College regulations, except on a doctor's prescription.

Any member of the College community engaging in such illegal actions involving drugs will be subject to disciplinary procedures, up to and including expulsion from the College. As in all College disciplinary proceedings, the opportunity for a hearing provides for the protection of the individual.

ALCOHOLIC BEVERAGES

The legal drinking age in the State of Vermont is 18 years. Bennington College was issued a Rathskeller License in the Spring, 1981. The license allows students to purchase and consume beer and wine in the Cafe only, from 8 p.m. to midnight, Monday through Saturday. The following rules regarding the Cafe are presently in effect:

1. Only beer and wine will be sold.
2. No outside liquor can be brought into the Cafe for any reason.
3. No one under 18 years of age will be admitted to the Cafe.
4. No alcoholic beverages purchased at the downstairs bar may be brought upstairs.
5. Only Bennington College students, faculty, administration and their guests are permitted to purchase alcoholic beverages.
6. The bartender has the right to check identification for age.
7. The Cafe is the only place on campus where alcohol can be legally sold.
8. Food must be served as well.

Students are reminded that the sale of alcoholic beverages at Friday night parties or any other social function is illegal. Students may consume alcoholic beverages in their houses as these are considered private dwellings, but any exchange of money directly or indirectly for the purchase of alcohol is illegal.

Students who are experiencing problems with drinking and wish to seek help are encouraged to stop by the Office of Student Affairs or the Health Service for literature and information on the local chapter of Alcoholics Anonymous.

MOTOR VEHICLE

All regulations promulgated by the vehicle and traffic laws of the State of Vermont are effective on Bennington College campus as elsewhere in the State. Vehicles in operation must be licensed, registered, insured, equipped, and otherwise legal to operate.

All motor vehicles, owned and/or operated by students, faculty or staff members employed at Bennington College, must be registered with the Maintenance Department. Upon presentation of a valid driver's license, state registration, and completed application, a permit to park in a designated lot will be issued. Registration permit stickers are free and valid for the current academic year. Permit stickers do not guarantee the availability of a parking space in every lot at all times. All vehicles must be re-registered at the beginning of the Fall term. Unregistered cars will be treated as in violation and tickets will be issued. Following two tickets, the car may be towed.

The purchase of another vehicle or issuance of new number plates requires re-registration of the vehicle with Maintenance. The new registration document should be presented at the time of application.

No vehicle will operate on campus in excess of the posted speed limit. In the absence of such postings at any time, the maximum speed limit is 15 miles per hour in academic, administrative and residential areas, and 30 miles per hour on College Drive. Regardless of the posted limits, no vehicle shall be operated at a speed greater than that which is reasonable and prudent as determined by the existing conditions (rain, ice, heavy traffic, special hazards).

All motor vehicle accidents which occur on Campus must be reported promptly to Security. Motorists are reminded that leaving the scene of an accident or failure by a motorist to file a Report of a Motor Vehicle Accident (forms available at Security) is a violation of Vermont Law.

PARKING

Fire insurance regulations require fire lanes to be kept free at all times. For your safety and protection we ask you to observe the parking regulations, which will be enforced by Security.

1. Parking along roads and fire lanes is limited to 15 minute stops for loading and unloading, with parking lights on.

2. All cars must be registered annually with the Security Office. Unregistered cars will be treated as in violation and may be towed after the second parking ticket.
3. Cars must be parked in those areas for which they have been registered. Cars with red and blue stickers may use yellow sticker lots between 5 p.m. and 8 a.m. except spaces marked RESERVED and the lot at Commons loading dock/post office.
4. Cars parked so as to block walkways and fire hydrants and cars parked on lawns may be towed automatically.
5. Cars and motorcycles driven on lawns or fields will be banned from campus for the academic year.
6. Parking violators will be ticketed and fined; first violation is \$2.00, second violation is \$5.00 and all subsequent violations are \$10.00.
7. Cars will be towed after the third unpaid ticket at the owner's expense. If a bill is not paid within 10 days a copy of it will be sent to the parents. If within 30 days the bill is still unpaid, the car will be banned from campus. By the end of the term if this is still the case, transcripts and final comments will be withheld until payment is received.
8. Appeal of any parking ticket and/or towing is to be made in writing within 10 days after receipt of the ticket and/or tow to the Safety Committee via the Business Office.

PARKING AREAS

RESIDENT LOT (Red Sticker): Located near the tennis courts, this lot is for all campus residents and non-resident overflow.

NON-RESIDENT LOTS (Blue Sticker): These lots are available north and west of the Brick Garage/Cafe and are for use by off campus students. If the lots are full, the Resident Lot should be used.

FACULTY-STAFF LOT (Yellow Sticker): Located east of the Barn, this lot is reserved for use by faculty and staff members.

VISITOR'S LOT: The Visitor's area is located below the Security Booth, north of the Early Childhood Center. This area is for use by visitors, faculty, & staff during weekdays from 8 a.m. to 6 p.m. After 6 p.m. the lot is available to off-campus students, and on weekends it is open to all. All students must remove their vehicles by 8 a.m., Mondays.

SWAN GARAGE PARKING: Located east of the garage, this area is for faculty and staff with four student spaces. Do not park in front of the doors at each end.

LOT EAST OF SECURITY BOOTH: During weekdays from 8 a.m. to 6 p.m., this lot is reserved for faculty/staff overflow from the yellow sticker lot. After 6 p.m. and on weekends the lot may be used by off-campus students. Student cars must be removed by 8 a.m., Mondays to Friday.

VAPA LOT: For general use by campus students and employees.

CARRIAGE BARN LOT: For use by both resident and non-resident students who need parking space near Jennings.

OTHER LOTS: The parking areas at Commons, Dickinson, Jennings, Library and the Nursery School are reserved for specified personnel only, and at no time are available for student use.

PETS

As of September 1, 1981, no pets may be brought onto the campus, including those owned by students living in non-College, off-campus housing. Furthermore, pets owned by employees currently living on campus must be kept on leash or under the owner's verbal control at all times. No new pets may be brought onto the campus by employee residents and employees living off campus may not bring their pets onto the campus.

This rule will be rigidly enforced including, if necessary, using the Town of Bennington dog-catcher. Violators will be subject to strong disciplinary action. Pets kept by students, found in dormitories or on college grounds, will be taken to the nearest animal shelter for boarding at the student's expense.

SEXUAL HARASSMENT

Sexual harassment constitutes sex discrimination. Any student feeling that he or she has been sexually harassed under the condition of Title IX should report the incident to the Director or Associate Director of Students.

BUILDINGS AND GROUNDS

STUDENT USE OF ACADEMIC FACILITIES

With the exception of the uses listed below, academic facilities may be used for other purposes only by special arrangement with the Registrar of the College, who assigns the classrooms.

1. Unoccupied classrooms may be used for study at night provided they are left in good order for classes the next day.
2. Art students are to work in assigned areas only.
3. Oil base paint cannot be used in student houses including Bingham studios.

STUDENT USE OF PERFORMANCE SPACE

Planned community events or performing arts rehearsals take precedence over the informal use of Commons Theatre, Usdan Gallery, the Carriage Barn, Tishman Hall, Martha Hill, Lester Martin, Greenwall, and Barn Studio Theatre. Community events should be scheduled through the Publications Office, which keeps the College calendar. Requests for other uses of the above mentioned spaces should also be made at the Publications Office, except for during those times when classes are scheduled, in which case the Registrar of the College must be consulted. Barn Studio Theatre is reserved through the Office of Student Affairs; VAPA Theatres through the secretary of the Drama Division.

#### DINING HALLS

Students are required to present their ID cards when entering the dining area. Vermont State Law says no student may go barefoot in the dining area. Dishes, silver, glassware, and food are to remain in the dining rooms except by permission of the Director. Guests are welcome, but must have meal tickets or pay full meal price. Vermont Health Code prohibits dogs and other animals in Commons.

#### HOUSING

The College provides each student with the following items: a bed and mattress, desk, chair, bookcase, bureau and mirror. Most rooms are not equipped with wall or ceiling lights; students should bring lamps for their own use. Each student is responsible for the College property in her/his room and is expected to treat it with care. Cost of repair or replacement will be charged to the student. Students are also responsible for cleaning their rooms.

Furniture, including bed frames and box springs, removed from rooms must be stored in designated spaces: attics in the old houses and storage rooms in the new houses. Students are responsible for returning College furniture to their rooms at the end of each term.

Students are expected to use their rooms in a way that does not interfere with other College rooms and facilities nor endanger the health and safety of the community. Unreasonable noise is to be avoided. Students who fail to comply with the majority of the house members will be reported to the Housing Committee. The Housing Committee may report the student to the Judicial Committee for disciplinary action.

Living rooms are public spaces. Academic functions, such as classes and theatre rehearsals, parties and gatherings are permitted with the house chairperson's approval, as determined in a house meeting. Living rooms and attics are not to be used for overnight sleeping.

The College Housekeeping staff cleans all common rooms, bathrooms, kitchens and hallways. Students will be billed for any damage to the room, other than natural wear and tear, and excessive damage may lead to disciplinary procedures. It is against fire and insurance regulations to paint in the room.

Each house has a kitchenette equipped with a refrigerator, a stove and a few utensils. Several houses have ovens as well as stoves. The house members, not the maids, are responsible for the maintenance of these facilities. A consistently unclean kitchen may be locked by the Head Housekeeper to prevent further misuse.

Students must dismantle their rooms twice each year, in December and in June. Possessions which are clearly labelled may be left in house attics or storage rooms during the winter and summer months at the student's own risk. If a student has graduated or withdrawn from the College, possessions will be held for not more than one year.

House property may not be removed from its predetermined location without permission of the Head Housekeeper. If responsibility for loss or damage to College owned property cannot be specifically determined, each member of the house will be charged for a share of the cost.

#### ROOM SELECTION POLICY

All freshmen and entering sophomores will be housed in doubles. Entering juniors will receive singles. All juniors and seniors have single rooms. Juniors and seniors who have been on leave will be assigned singles by the Housing Office. No assurance can be given to house re-entering students in their former rooms. Each term, a certain number of students may be given permission to live off campus in independent housing. However, due to budget restrictions, the number of students varies from term to term. Room rules are distributed by the Housing Committee each term immediately following Long Weekend.

No student who has been assigned a room on campus as a result of the room selection process may decide to move into independent housing without the approval of the Housing Office. If the student then chooses to live off campus, no refund will be available.

#### GUESTS

Students are welcome to have visitors on campus but are asked to register them at the Security Booth. Guests will not be admitted on campus after 11 p.m. unless accompanied by a student. Visitors are not permitted to take up residence on campus -- visits are limited to three days. If a complaint is registered by anyone, the administration will ask the guest to leave. Students are held responsible for the conduct of any guest they might have.

#### APPLIANCES

All appliances using a heating unit (blowdryers, coffee makers, hot plates, refrigerators) may only be used in living rooms, bathrooms or kitchenettes where there is adequate wiring for them.

#### POSTERS AND SIGNS

Students may use the Post Office bulletin board for notices. All notices should be checked with the Switchboard Operator before posting. Any notice not initialed by the Switchboard Operator will be removed. Notices are removed at the end of two weeks from the date of posting.

Posters and signs may be displayed in other areas throughout the campus as long as they do not do permanent damage to buildings and/or grounds. Posters may not be put on the outside doors of the Library or the Barn.

### FINANCIAL

Bennington charges its students a single comprehensive fee for tuition, room and board. There are no special fees for laboratories, music instruction, the library or graduation. There are library fines for overdue materials and there is a fee for those who require sickness and accident insurance.

#### FEES

Each January the trustees set the annual fees. Payment of the comprehensive fee is due August 1 for the fall term and February 1 for the spring term.

Each student is required to make a \$250 registration deposit upon entrance to the College. The deposit will be credited to the student's last term bill in the senior year or will be refunded to any student who withdraws from the College before graduation provided that proper notification, as prescribed by the Dean of Studies, is given by August 1 for the fall term or February 1 for the spring term.

Students receiving financial aid have the grant portion of their aid credited to their bills and are asked to pay the remaining balance according to the schedule described. Families who do not qualify for financial aid may elect to borrow funds under the Guaranteed Student Loan Program, the new federal parent loan program called PLUS (Parent Loans for Undergraduate Students) or participate in one of several tuition payment plans available through commercial agencies. Information on these programs is available from the Financial Aid Office.

The College participates in a tuition refund insurance program so that a specific refund may be made for students who leave before the end of a term. The Business Office provides each student with the specifics of the policy when the term bill is sent.

#### CHECK CASHING

Students, faculty and staff may cash personal checks up to \$25.00 per day. The return of a check for insufficient funds will automatically cancel future check cashing privileges. The Cashier's Office is located in Barn 19. Hours are: Monday-Friday, 11 a.m. to 12:30 p.m. and 1:30 p.m. to 3 p.m.

#### BAD CHECKS

The College is not a bill collector and therefore limits its participation in bill collecting for local merchants to a friendly reminder to the student upon receipt of information that there is an outstanding debt. However, students are encouraged to maintain honest business dealing with local merchants in order to continue good relations. Students should be aware that merchants have the right to pursue legal action if necessary.

#### STUDENT LOANS

Student loans are available only in extreme cases (e.g. emergency illness or death in the family). In an emergency, students should see the Director or Associate Director of Student Affairs, who will determine the appropriateness of the request and make recommendations to the Business Office. All loans are due and payable within 30 days. No loans will be granted to a student who has an outstanding loan.

### STUDENT RIGHTS

#### PROTECTION OF THE RIGHT OF DUE PROCESS

All members of the Bennington College community have the Right of Due Process in any judicial procedure within the College. The College subscribes to the following rules and rights which are contained in the Policy Documents and Reports of the American Association of University Professors.

1. The student should be informed, in writing, of the reasons for the proposed disciplinary action with sufficient particularity, and in sufficient time, to insure opportunity to prepare for the hearing.
2. The student appearing before the hearing committee should have the right to be assisted in his/her defense by an adviser of his/her choice.
3. The burden of proof should rest upon the persons bringing the charge.
4. All matters upon which the decision may be based must be introduced into evidence at the proceeding before the hearing committee. The decision should be based solely upon such matters. Improperly acquired evidence should not be admitted.
5. In the absence of a transcript, there should be both a digest and a verbatim record, such as a tape recording, of the hearing.
6. The student has the right not to be put in jeopardy more than once for any single charge.

In accord with the principles stated above, the senior administrative officers of Bennington College reserve the right to ask anyone to withdraw from the College.

#### JUDICIAL COMMITTEE PROCEDURES

Any member of the College community who judges that he/she has a serious grievance against a registered student may ask the Judicial Committee to hear charges against that student.

Except in unusual circumstances, all such charges must be presented to the Chairperson of the Judicial Committee in writing within 10 working days of the action that is in question.

On receiving a statement of charges, the chairperson of the Judicial Committee may refer the complaint to an administrative officer or deal with it informally, if the circumstances seem to warrant such handling of the case; but a plaintiff has the right to insist that the Judicial Committee itself meet to deal with his/her charges.

In all cases that are to be acted upon by the Judicial Committee, the chairperson shall write the accused a letter stating the plaintiff's name, the charge, and the proposed time for a hearing, and authorizing the defendant to bring one friend or counsel to the hearing. Such time of meeting shall be not less than forty-eight hours after the defendant's receipt of charges, and shall take into account the schedules of plaintiff,

defendant, and Committee. The Judicial Committee will act as expeditiously as possible in making its decision.

Both plaintiff and defendant must appear at the hearing, and failure to appear shall itself be an offense against good order, to be judged and punished as the Judicial Committee may direct.

When it agrees to deal with a complaint, the Judicial Committee shall proceed by reasonable means to establish the truth or falsity of the charge and the penalty appropriate to it if true. Such means may, but need not, include close questioning of parties to the act in question, the calling of witnesses to the act, or consultation with the appropriate members of the College faculty or staff; but the Judicial Committee shall bear sole and exclusive authority for the handling of student complaints except in cases involving breaches of academic standards, unusual psychological problems, or offenses against state or federal law, which are unrelated to the campus community.

Actions of the Judicial Committee may be appealed in all cases, and must be appealed in cases involving suspension or expulsion of a student. Appeals are to be directed to the Administrative Review Committee.

The Judicial Committee shall make a written statement of its disposition of each case, sending a copy to both the plaintiff and the defendant. According to the Constitution, decisions of the Committee, including descriptions of any penalties imposed, shall be delivered in writing to the Student Council President and to the College President, along with any dissenting opinions.

The proceedings of the Judicial Committee are confidential, and no one who is not present at its deliberations is entitled to information about them.

-January, 1980

ADMINISTRATIVE REVIEW COMMITTEE

The Administrative Review Committee assumes original jurisdiction for the enforcement of the Health and Safety of the Community, serves as a Review and Appeals committee in the case of disputed Judicial Committee decisions, and acts as an advisory board to the President of the College on other appropriate administrative matters.

Any member of the College community may register a complaint with the Administrative Review Committee. The Committee, composed of the Dean of Faculty, Dean of Studies, and Director of Student Affairs, will meet to determine if the Administrative Review Committee will hear the complaint or refer it to Judicial or some other body.

If the Committee determines that the complaint warrants a hearing, the following procedure will apply:

1. The defendant will receive written notice of the charge ten days (weekends are included) prior to the hearing.
2. The charge will be as specific as possible, noting the rule of the institution that has been allegedly violated.
3. The letter shall contain the name of the body that will hear the case and the fact that the defendant is allowed to bring any representative with him/her including legal counsel.
4. The defendant will be informed of the appeal process. To appeal an Administrative Review Committee decision, the defendant must submit the appeal request in writing to the President of the College within 10 days of the decision.
5. The defendant will be advised at the hearing of evidence against him/her and be provided an opportunity to present his/her case to the contrary.
6. The Administrative Review Committee will set up its own internal procedures designed to deal with any case brought before it with maximum speed, fairness and justice for all concerned parties.
7. All proceedings of the Administrative Review Committee are confidential.

RIGHT OF EQUAL OPPORTUNITY

Every member of the Bennington community has the right not to be discriminated against on account of sex, race, age, ethnic background, beliefs or sexual preference.

RIGHT OF FREEDOM OF COMMUNICATION OF IDEAS

Every member of the Bennington community has the right to freely express ideas provided that the method of expression does not violate other rights. Any member of the College has the right to publish and distribute without interference. However, while such members may not be subject to previous restraint they shall be held accountable for any erroneous, malicious, or libelous statements that violate any other right.

RIGHT OF INTEGRITY

Every member of the Bennington community is entitled to the right not to be subjected to maliciously false slander and libel, not to have his or her character impugned. Every member has the right to keep one's academic work as one's own. Every member has the right to expect that any business conducted with any other member is free from malice and fraud.

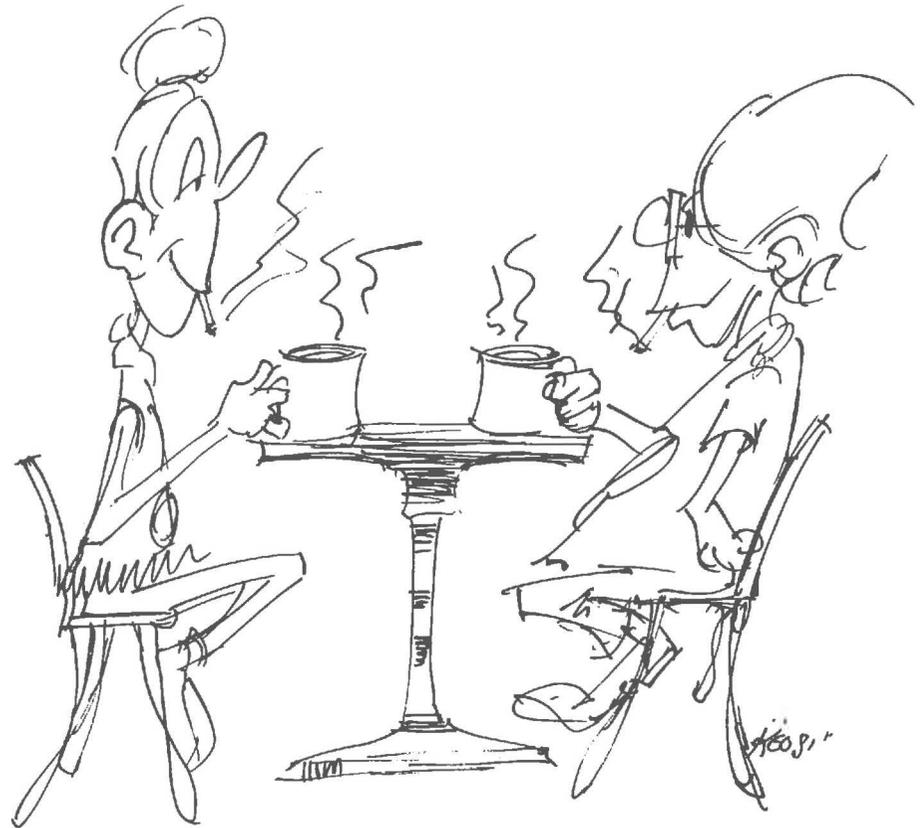
RIGHT OF ASSEMBLY

All members of the Bennington community have a right to peaceably assemble and petition for the redress of their grievances.

RIGHT OF PERSONAL SECURITY

Every member of the Bennington community has the right to be secure from threat or physical abuse or mental anguish by any other person or device or substance controlled by any other person. This right includes the right not to come to harm through the neglect of another.

# CAMPUS LIFE



COMMUNICATION

COLLEGE WEEK

College Week is distributed weekly to the resident community and a limited subscription list. It contains a calendar of the week's events and announcements. Advertisements, solicitations or personal messages are not included. Anyone may submit announcements to the Publications Office by noon on the Wednesday prior to the week of issue. Notices for College Week must be submitted on forms available from faculty secretaries, Switchboard or the Publications Office.

COMMUNITY NOTICES

Community notices are mimeographed announcements listing events or information which could not be included in College Week. These notices are distributed to the resident community in response to schedule changes or emergencies, and should not be issued as supplements to College Week. Persons wishing to issue a community notice are responsible for typing the stencil, delivering it to the Duplicating Room and distributing the completed notices to mailboxes.

GALLEYS

Galleys are mimeographed broadsides published when a member of the community wishes to express her/his opinion in writing on some issue of community concern. Galleys have neither an editor nor an editorial policy, but should a galley contain libelous material, the Director of Publications will call this to the attention of the writer. The original galley manuscript must be signed by the author, but the printed galley may appear, if the writer wishes, with a non de plume. Galley manuscripts should be left in the galley mailbox at the Post Office where they will be picked up by a student employed to type the stencils. The author or sponsor is responsible for final distribution of the printed galley into mailboxes. Galleys are a form of expression traditional to Bennington and have taken on many issues of interest to the community, both major and minor. When galleys take the form of ballots or questionnaires, the name of the author or sponsoring group must appear on the distributed copies.

STUDENT NEWS

Student News is published by the Office of Student Affairs throughout the Fall and Spring terms. It contains information, notices, and issues of particular concern to students. Any member of the community is invited to submit material for Student News.

JOB NEWS

Job News is published by the Office of Student Affairs throughout both terms and provides information about term, summer and post-graduate employment opportunities and study programs.

NRT NEWS

NRT News is published by the Office of Student Affairs during the Fall term to provide students with information about NRT jobs, job and housing changes, and NRT policies and procedures.

QUADRILLE

Quadrille, the Bennington College alumni magazine, is published six times a year for alumni, faculty, students, friends and parents of current students. Ideas for articles and features should be submitted to the Publications Office.

SIL0

SIL0, an arts and letters magazine published annually in the Spring and sold at a nominal rate to the College community, subscribers and bookstores, is edited by students and includes prose, poetry, music and art from contributors both inside and outside the College community. Students interested in working on or contributing to SIL0 should contact the Publications Office early in the Fall, when an editorial board is assembled.

EARLY HARVEST

Early Harvest is a literary publication that prints prose, poetry, and critical prose of Bennington students. It is published annually in the Fall and is sold on campus at a nominal rate. Students interested in working on or contributing to Early Harvest should contact the Publications Office early in the Fall, when an editorial board is assembled.

THE BENNINGTON REVIEW

The Bennington Review is a national magazine concerned with current arts, both written, visual and performing. It features columns by a permanent staff of contributors. Subscriptions for the Bennington Review, which appears in April, September, December, are available through the Publications Office. Single issues may be purchased at the Bookstore.

CONTRACTED SERVICES

THE BOOKSTORE

East Wing of the Barn

The Bookstore is independently owned and operated. The Bookstore, in addition to textbooks, carries paint, canvas, art supplies, film and school supplies as well as emergency items such as toothpaste, aspirin, etc. They special order books and are always pleased to consult with students about supplies. The Bookstore does not have "charge home" plans or Master Charge. They accept state checks, travelers checks or cash.

THE CAFE

The Cafe is managed by Seilers Food Service and is open Monday through Saturday from 3:30 p.m. to 12:00 a.m. The Cafe sells beer and wine (after 8 p.m.) plus cold sandwiches and popcorn. The Cafe is open to members of the College community and their guests. No one under 18 is admitted.

SEILERS FOOD SERVICE

The following is a list of meal prices for students not on a meal plan and for guests of the College. College employees have a separate cost:

With ticket - Total price: \$22.50	Door price - without ticket*
breakfast - \$1.40 (or 2 punches)	breakfast - \$1.90
lunch - 2.10 (or 3 punches)	lunch - 2.80
dinner - 2.80 (or 4 punches)	dinner - 3.75

\*subject to change

All those desiring to purchase a meal ticket (including employees) should do so in the Food Service Office, north suite of Commons.

SNACK BAR

The Snack Bar, also managed by Seilers, serves burgers, fries, shakes, and tuna fish, as well as bagels, soft pretzels, homemade muffins and other inexpensive favorites. Hours are posted at the beginning of the term and in College Week.

OTHER SERVICES

LAUNDRY ROOM

The Laundry Room, located in Commons on the first floor past the Snack Bar, is open 24 hours a day, 7 days a week. It contains an assortment of 30-minute washers (50¢) and 50-minute dryers (35¢). The laundry room has a vending machine with detergent and softeners available. DO NOT leave your clothing unattended in washers and dryers.

PAY CHECKS

Students who work for the College and receive either College Work Study or regular pay must submit timesheets to either the Financial Aid Office (for CWS jobs) or the Business Office (for regular pay jobs). Students receiving funds from the College Work Study Program are paid monthly -- usually on the 10th day of the month. They receive a check for the previous month's work by submitting weekly time sheets. At the end of the month these time sheets are collated, recorded and submitted to the Business Office where the check is drawn. Since it takes at least four or five days for the persons processing checks to complete their work, all time sheets for the previous month's work are expected in the Financial Aid Office by the last day of the month.

SPORTS

Bennington has a sports program that includes soccer, softball, tennis, informal volleyball, hiking and bicycling. Schedules for athletic activities are published throughout the term in Student News. Barn Studio Theatre may be used by students for basketball, wrestling, karate and the like. Barn Studio Theatre is reserved through the Student Services Office.

STORAGE

To store student possessions during NRT and the summer, the Student Services Office makes arrangements with a local storage company. Information and rates are published in advance in Student News.

TRANSPORTATION

Transportation to Albany airport, bus or train station may be arranged in the Student Services Office. If the College van has a scheduled run, the cost is \$10. If not, the cost is \$40. All payments must be made in advance.

The College van transports students to local cinemas and the recreation center each Thursday and Friday throughout the term for a nominal charge. The van leaves the College at 6:30 p.m. and returns at 10:00 p.m. The van also transports students on Saturdays to Williams College to use the Williams Library.

A local mini-bus, with routes in the surrounding area, stops at the Flagpole several times a day. Check the Post Office bulletin board or Student Services for a current schedule.

SHIPPING

Trunks, suitcases and packages for shipment by Greyhound, UPS, or Rapid Air Freight must be taken to the Maintenance Plant shipping dock between 7 a.m. and 2:30 p.m. (call in advance) every day except Saturday and Sunday. Trunks or suitcases must have two address tags on them; each carton must be clearly labeled.

Shipments by Greyhound may be prepaid or C.O.D. Packages for shipment by Greyhound or Vermont Transit cannot exceed 75 pounds per package and may be delivered to the Bus Terminal in Bennington by the student or Maintenance. Shipment prepaid by the student must be taken to the Bus Terminal by the student.

Rapid Air Freight Company in Albany, New York, will come to the College to pick up shipments at the Maintenance loading dock. Maintenance will notify them to do so when a few packages have accumulated to make the pickup worthwhile. Packages must be C.O.D. and delivery is made to your door within a few days. Questions and information regarding shipment to foreign countries should be directed to (518)-434-6250.

ROOM PAINTING

Students should submit their requests to have their rooms painted to the Student Services Office. Room painting is completed according to the painter's schedule and requires that the student vacate the room for 24 hours.

# SURROUNDING TERRITORIES

-66-

## TRANSPORTATION

### BUS

Vermont Transit, a subsidiary of Greyhound, provides bus service to New York, Massachusetts, and Vermont. The terminal is located at 126 Washington Avenue, just off Main Street. Bus schedules can be found in the Student Services Office.

### TRAIN AND PLANE

The closest train stations, both using the Amtrack line, are in Rensselaer, New York and Pittsfield, MA. Albany, New York, has the closest commercial airport, although Bennington has a small charter service. Airline reservations can be made through local travel agencies.

### CAR SERVICE

Most American cars can be serviced in Bennington at the appropriate car dealerships. There are also many freelance mechanics who can be found in the Yellow Pages. Parts for foreign cars can be found or ordered through several local auto supply stores listed in the Yellow Pages.

### BANKS

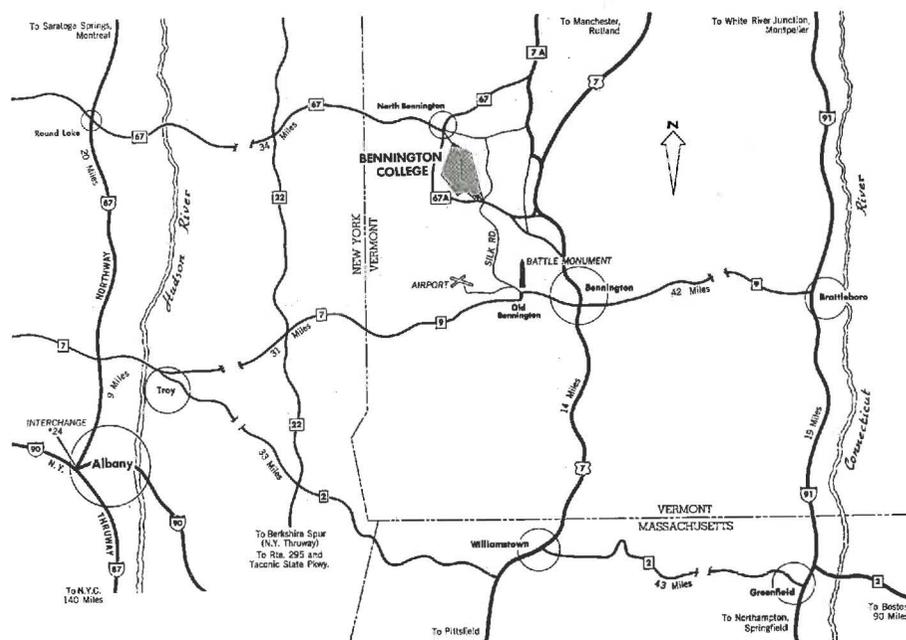
Bank listings can be located in the Yellow Pages. The following banks are both convenient and accustomed to handling Bennington student accounts:

Chittenden Trust Company, 401 Main Street, Bennington  
 First Vermont Bank and Trust Co., offices in Monument Plaza  
 Merchants Bank, offices in North Bennington, Price Chopper parking lot, and Putnam Square, Main Street  
 Vermont National Bank, 338 Main Street, Bennington

### BENNINGTON COMMUNITY ORGANIZATIONS

The following community organizations welcome student participation and volunteer help. If interested contact Student Services:

Sage City Symphony  
 Bennington Community Chorus  
 Old Castle Theatre Company  
 Putnam Memorial Hospital  
 United Counseling Service  
 Big Brother/Big Sister Program  
 Bennington Tutorial Center  
 Office on Aging  
 Recreation Center  
 Southwest Supervisory School District  
 Park McCullough House



BENNINGTON AREA CHURCHES

Bennington

Old First Church (Congregational), Old Bennington, 11 a.m. Worship Service  
First Church of Christ Scientist, Hillside Avenue, 11 a.m. Worship Service  
St. Francis de Sales (Catholic), Main Street, 7:30, 9, 10:30 a.m. Masses  
Sacred Heart (Catholic), School Street, 8, 10, 11:30 a.m. Masses  
Society of Friends, Monument School, 10:30 a.m. Worship Meeting  
Temple Beth El, North Street, special services  
St. Peter's Episcopal, Pleasant Street, 8, 10 a.m.  
Second Congregational Church, Hillside Street, 10:30 a.m.  
Redeemer Lutheran, held at Second Congregational, 8:45 a.m.  
First United Methodist, Main Street, 9:30 a.m.

North Bennington

Old Stone Church (Baptist), 11 a.m. Worship Service  
North Bennington Baptist Church, 9:30 a.m. Worship Service  
St. John the Baptist (Catholic), 9 and 11 a.m. Masses  
North Bennington Congregational, 10 a.m.

For further church listings, consult the Bennington Banner Saturday edition.

PLACES OF INTEREST

Bennington Potters: 9:30 a.m. - 5:30 p.m. daily; 12:30 - 5:30 Sundays.  
Wide selection of "seconds"; plants, gifts, children's toys, glassware.

Bennington Museum: 9 a.m. - 5 p.m. daily including Sundays and holidays.  
\$2.00 admission. A regional museum with Revolutionary War memorabilia,  
Grandma Moses art and schoolhouse, and genealogy library.

Bennington Recreation Center: see schedule in Student Services Office.  
Daily rate - \$3.00, student rate for six months - \$20.00. Free swim on Fridays  
from 4 - 8 p.m.

Clark Art Institute: Williamstown, MA - Tuesday through Saturday, 10 - 5 p.m.  
Closed Mondays. Free.

Chelsea House: Route 9, Brattleboro. Open year round with all kinds of  
activities. Schedule available in Student Services.

Prospect Mountain Ski Area: Woodford. Cross-country trails, T-Bar, beer and wine.

BENNINGTON COLLEGE CALENDAR, 1981-82

FALL TERM 1981

Wed. Sept. 9 FIRST FACULTY MEETING - 4:15 p.m.  
 Thurs. Sept. 10 New Students arrive all day  
 Fri. Sept. 11 New students' appointments with counselors -9 a.m.-12:30 p.m.  
 Counseling, reentering students (those away at least 1 term)  
 Language Placement Tests, 4-5 p.m.  
 Sat. Sept. 12 Registration, new and reentering students, 9 a.m.-4 p.m.  
 Mon. Sept. 14 Classes begin - 8:30 a.m.  
 Fri. Oct. 23 Long Weekend begins - 1 p.m.  
 Wed. Oct. 28 Classes resume - 8:30 a.m.  
 Wed. Nov. 25 Thanksgiving Vacation begins - 4 p.m.  
 Mon. Nov. 30 Classes resume - 8:30 a.m.  
 Fri. Dec. 18 Classes end, all student work due, LAST FACULTY MEETING 4:15  
 Mon. Dec. 21 Final reports due - 9 a.m.  
ALL FACULTY MEMBERS MUST BE AVAILABLE THROUGH DEC. 23 FOR ECC

NON-RESIDENT TERM-----Starts Monday, January 4, 1982

SPRING TERM 1982

Mon. Mar. 8 New students arrive all day. FIRST FACULTY MEETING-4:15 p.m.  
 Tues. Mar. 9 New students' appointments with counselors, 9 a.m.-12:30 p.m.  
 Counseling, reentering students (those away at least 1 term)  
 2-4 p.m.  
 Wed. Mar. 10 Registration, new and reentering students, 9 a.m. - 12:30 p.m.  
 Registration, returning students (those here last term) 2-4 p.m.  
 Thurs. Mar. 11 Classes begin - 8:30 a.m.  
 Wed. Apr. 28 Long Weekend begins - 1 p.m.  
 Mon. May 3 Classes resume - 8:30 a.m.  
 Wed. June 16 Classes end, all student work due, LAST FACULTY MTG. 4:15 p.m.  
 Sat. June 19 Commencement  
 Mon. June 21 Final reports on all other than graduating seniors due 10 a.m.  
ALL FACULTY MEMBERS MUST BE AVAILABLE THROUGH JUNE 24 FOR ECC.

FALL TERM 1982

Wed. Sept. 8 First faculty meeting  
 Thurs. Sept. 9 New students arrive all day  
 Mon. Sept. 13 Classes begin - 8:30 a.m.

FALL TERM 1982

Wed. Sept. 8 FIRST FACULTY MEETING - 4:15 p.m.  
 Thurs. Sept. 9 New students arrive all day  
 Fri. Sept. 10 New students' appointments with counselors, 9 a.m.-12:30 p.m.  
 Counseling, reentering students (those away at least 1 term)  
 Language Placement Tests, 4-5 p.m.  
 Sat. Sept. 11 Registration, new and reentering students, 9 a.m.-4 p.m.  
 Mon. Sept. 13 Classes begin - 8:30 a.m.  
 Fri. Oct. 22 Long Weekend begins - 1 p.m.  
 Wed. Oct. 27 Classes resume - 8:30 a.m.  
 Wed. Nov. 24 Thanksgiving Vacation begins - 4 p.m.  
 Mon. Nov. 29 Classes resume - 8:30 a.m.  
 Fri. Dec. 17 Classes end, all student work due, LAST FACULTY MEETING 4:15 p.m.  
 Mon. Dec. 20 Final reports due - 9 a.m.  
ALL FACULTY MEMBERS MUST BE AVAILABLE THROUGH DEC. 22 FOR ECC.

NON-RESIDENT TERM-----Starts Monday, January 3, 1983

SPRING TERM 1983

Mon. Mar. 7 New students arrive all day. FIRST FACULTY MEETING - 4:15 p.m.  
 Tues. Mar. 8 New students' appointments with counselors, 9 a.m.-12:30 p.m.  
 Counseling, reentering students (those away at least 1 term)  
 2-4 p.m.  
 Wed. Mar. 9 Registration, new and returning students, 9 a.m.-12:30 p.m.  
 Registration, returning students (those here last term) 2-4 p.m.  
 Thurs. Mar. 10 Classes begin - 8:30 a.m.  
 Wed. Apr. 27 Long Weekend begins - 1 p.m.  
 Mon. May 2 Classes resume - 8:30 a.m.  
 Wed. June 15 Classes end, all student work due, LAST FACULTY MTG. 4:15 p.m.  
 Sat. June 18 COMMENCEMENT  
 Mon. June 20 Final reports on all other than graduating seniors due 10 a.m.  
ALL FACULTY MEMBERS MUST BE AVAILABLE THROUGH JUNE 22 FOR ECC.

FALL TERM 1983

Wed. Sept. 7 First faculty Meeting  
 Thurs. Sept. 8 New students arrive all day  
 Mon. Sept. 12 Classes begin - 8:30 a.m.

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EMERGENCY PHONE NUMBERS

BENNINGTON COLLEGE SWITCHBOARD.....442-5401  
SECURITY.....235  
OFFICE OF STUDENT AFFAIRS.....105, 315, 345

Emergency 24-hour coverage - see appropriate schedule

BENNINGTON POLICE DEPARTMENT.....442-8555  
BENNINGTON FIRE DEPARTMENT.....442-8555  
BENNINGTON RESCUE SQUAD.....442-8555

BENNINGTON COLLEGE  
BENNINGTON, VERMONT 05201  
(802)-442-5401

