

S.E.A.

THE STUDENT ENDOWMENT FOR THE ARTS BENNINGTON COLLEGE

MISSION STATEMENT

The mission of the Student Endowment for the Arts is to directly aid artistic endeavors of students working in visual art, music, drama, dance, and writing, which seek monetary support extending beyond the applicable department's funding capabilities. The S.E.A. strives to familiarize Bennington students with the act of grant writing. The S.E.A. board is made up of students from all disciplines, who are elected to review anonymous proposals in a professional, respectful and organized manner. Through assisting students with grant proposals and ultimately awarding grant funds, the S.E.A. aims to support individual artists, as well as strengthen the role of the arts within the broader Bennington community.

Students are able to submit proposals to the S.E.A. twice per-term as long as funding permits. The S.E.A. strongly encourages all students applying for grants to first explore the resources (materials, equipment, funds available to students, etc.) in the department they are working under prior to drafting a proposal for the S.E.A. to consider. These conditions exist so that the S.E.A. is able to fund as many students as possible.

BY-LAWS

FALL 2013

RESPONSIBILITIES OF BOARD MEMBERS

The S.E.A. board is composed of seven members who facilitate the organization's goals of financially supporting artists at Bennington College. Board Members work to publicize grant proposal deadlines, meet and discuss student projects, and help artists to develop successful grant-writing procedures.

RESPONSIBILITIES OF THE HEAD

The Head of the S.E.A. acts to facilitate the aforementioned functions, but also serves as a liaison between the Office of Student Life and the members of the student board. It is the job of the Head of the S.E.A. to:

- Receive proposals
- Ensure artists' anonymity within proposals
- Keep a focused discussion during meetings
- Notify applicants of all decisions
- Handle financial distribution with the Office of Student Life.

Candidates for Head of the S.E.A. must have served on the Board for one academic year or longer to be considered for the position. The Head of the S.E.A. is to be elected by all board members one-term prior to the graduation of the current Head of the S.E.A.

CODE OF CONDUCT

Members of the Student Endowment for the Arts are employees of the College, and should therefore take their positions on the selections board very seriously. Members must attend all meetings. Students on the board must attempt to maintain anonymity within board meetings, and must not discuss the contents of meetings outside of the S.E.A.

ELECTIONS

Each member of the S.E.A. is to be elected by the existing board, through an application process held as needed. The board is to be composed of strong representatives within the Bennington College student body from as many different disciplines as possible. The S.E.A. is to be made up of students from a diversity of academic backgrounds, especially but not exclusively within the arts.

ALLOCATIONS

The S.E.A. funding comes directly from the Office of Student Life each term, and the group must apply for a budget in the beginning of the school year. Money will be as equally distributed as possible from term to term. The S.E.A. has a maximum allotment per-person per-grant cycle of:

\$500 for **PROJECT GRANT PROPOSALS**

\$200 for **MATERIALS GRANT PROPOSALS**

DEADLINES AND MEETINGS

The S.E.A. aims to have two proposal deadlines per academic term, but this depends on the organization's annual budget. Deadlines will be publicly posted on campus, and all eligible students will have the opportunity to apply for grants. Once the proposal deadline has passed, the Head of the S.E.A. will share the proposals with the members of the board. Each member is required to review the submitted proposals and make notes for discussion with the board shortly thereafter, when the board will meet to discuss each proposal. Proposals will be evaluated based

on the strength and clarity of their prospective requirements (see MATERIALS and PROJECTS GRANT PROPOSAL APPLICATIONS)

THE S.E.A. BOARD, FALL 2013

Claire Elam
Elissa Daniels
Emily Grayson

FALL 2013 ALLOCATION SCHEDULE

Proposal Deadlines: TBA

The Head of the S.E.A. reserves the right to update and change the By-Laws as necessary.